

THEMBISILE HANI LOCAL MUNICIPALITY



THLM/SCM44/2020-2021/HR 02

APPOINTMENT OF A SERVICE PROVIDER FOR EMPLOYEE WELLNESS ASSISTANCE PROGRAMME FOR THEMBISILE HANI LOCAL MUNICIPALITY FOR A PERIOD OF 36 MONTHS.

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Tenderer

Witness 1

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Employer

Witness 1

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THEMBISILE HANI LOCAL MUNICIPALITY



THLM/SCM44/2020-2021/HR 02

**APPOINTMENT OF A SERVICE PROVIDER FOR EMPLOYEE WELLNESS ASSISTANCE
PROGRAMME FOR THEMBISILE HANI LOCAL MUNICIPALITY FOR A PERIOD OF 36
MONTHS.**

TENDERING PROCEDURES

THE TENDER

Part T1: Tendering Procedures

T1.1 Tender notice and invitation to tender

T1.2 Tender Data

Tenderer

Witness 1

Witness 2

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Employer

Witness 1

Witness 2

THEMBISILE HANI LOCAL MUNICIPALITY



THLM/SCM44/2020-2021/HR 02

APPOINTMENT OF A SERVICE PROVIDER FOR EMPLOYEE WELLNESS ASSISTANCE PROGRAMME FOR
THEMBISILE HANI LOCAL MUNICIPALITY FOR A PERIOD OF 36 MONTHS.

T1.1 TENDER NOTICE AND INVITATION TO TENDER

CONTRACT NO	DESCRIPTION	BRIEFING SESSION	PRICE PER BID DOCUMENT	CLOSING DATE
THLM/SCM44/2020-2021/HR 02	APPOINTMENT OF A SERVICE PROVIDER FOR EMPLOYEE WELLNESS ASSISTANCE PROGRAMME FOR THEMBISILE HANI LOCAL MUNICIPALITY FOR A PERIOD OF 36 MONTHS.	NO BRIEFING SESSION	R 400.00	15 MAY 2021 @12:00pm

Tender documents will be available at the municipality from the **02nd May 2021**. Kindly note that the E-tender portal is currently not working. Prospective bidders should take note that due to the current COVID-19 pandemic, the Municipality must adhere to the Regulations of Disaster Management Act in avoiding gatherings. Therefore, there will be no briefing session and public tender opening. All enquiries will be addressed electronically. Bidders are encouraged to forward enquiries at least two weeks before closing of tenders to allow correspondence in time.

Payments for hardcopy tender documents can be made at the Municipal cashier's office in Kwaggafontein C and can be obtained on payment of a non-refundable cash amount indicated above. Only bank guaranteed cheques will be accepted and must be made payable to Thembisile Hani Local Municipality. Sealed documents marked with the tender number "**CONTRACT NO. THLM/SCM44/2020-2021/HR 02- APPOINTMENT OF A SERVICE PROVIDER FOR EMPLOYEE WELLNESS ASSISTANCE PROGRAMME FOR THEMBISILE HANI LOCAL**

Tenderer

Witness 1

Witness 2

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Employer

Witness 1

Witness 2

MUNICIPALITY FOR A PERIOD OF 36 MONTHS”, must be placed in the bid box at the Municipality office in Kwaggafontein C no later than **12h00pm on the 15th May 2021.**

Please take note that no bid documents will be given to couriers unless the courier company is in the possession of a letter on the official letterhead, confirming on behalf of the company the full details of the specific bid/bids to be collected and payment of the full amount payable for the bids is required.

The council reserves the right to either accept the whole or part of any bid, or not to appoint. Facsimiles or e-mailed documents will not be accepted. No awards will be made to a person who:

- Is in the service of the state
- If that person is not a natural person, of which any director, manager, principle shareholder or stakeholder is a person in the service of the state
- Who is an advisor or consultant contracted with the municipality or municipal entity.

A Preferential Point system shall apply whereby a contract will be allocated to a bidder in accordance with the Preferential Procurement Policy Framework Act, Act No 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of the Thembisile Hani Local Municipality where 90 points will be allocated in respect of price and 10 points in respect of B-BBEE status level of Contribution. Tenderers must have the necessary skills, experience and capacity to perform the required work. Bidders will be required to submit proof of B-BBEE status.

The SCM Inquiries: Ms. L.Sehlako- Tel: (013) 986 9187 Email: sehlakol@thembisilehanilm.gov.za / Ms. F. Ntuli-Tel: (013) 986 9141 Email: ntulif@thembisilehanilm.gov.za, Tech Inquiries Ms. EJ Ndlovu Tel: (013) 986 9168 Email: aphanea@thembisilehanilm.gov.za

CLOSING DATE: 15 MAY 2021

Municipal Manager- Mr. O.N. Nkosi

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