MFMA COMPLIANCE MONITORING TEMPLATE ON MONTHLY REPORTING OF SUPPLY CHAIN MANAGEMENT INFORMATION

MUNICIPALITY : THEMBISILE HANI LOCAL MUNICIPALITY

PERIOD OF REPORTING : FEBRUARY 2016

REF	COMPLIANCE AREA	CURRENT STATUS	CONFIRMATION OF STATUS		NUMBER OF INCIDENTS	DOCUMENTARY PROOF
			YES	NO		
1.	In terms of Sub regulation 12 (1) (b) and (c) of the Municipal Supply Chain Management Regulations, requirements estimated in excess of R2 000 up to R200 000 (applicable taxes included) can be procured by way of quotations.	Did the municipality procure goods, works or services through the quotation system during the period of reporting?	YES		If confirmation on status is yes, indicate the number of incidents whereby goods, works or services were procured through quotations and the total amount spent. Number of incidents: **44** Total Amount spent: **R 1 227 615.47**	If confirmation on status is yes, provide documentary proof which should reflect on :- - service rendered per case - appointed service-provider per case; and - amount paid per service rendered.
2.	Sub - Regulation 12 (d) (i) & (ii) of the Municipal Supply Chain Management Regulations provides for procurement of goods, works or services estimated in excess of R200 000 (applicable taxes included) through competitive bidding processes and procurement of long terms contracts.	Are there instances whereby goods, works or services were procured by way of the open tender processes?	YES		If confirmation on status is yes, indicate the number of incidents whereby goods, works or services were procured through the open tender system and the total amount spent. Number of incidents: 4 Total Amount spent: R3 548 371.06 R4 282 410.00 R2 754 160.24 R5 798 433.05	If confirmation on status is yes, provide documentary proof which should reflect on :- - service rendered per case - appointed service-provider per case; and - amount paid per service rendered.

THLM SUPPLY CHAIN MANAGEMENT PURCHASE ORDERS AS PER SECTION 17(2) OF THE MFMA:FEBRUARY 2016

Sequence	Req No	Order No.	Creditor	Creditor Name	Department	Value
1	3783	3044	3477	SAGE SOUTH AFRICA PTY LTD	106	6 535.62
2	3788	3031	3478	ZITHO TRADING	102	23 309.95
3	3789	3032	3478	ZITHO TRADING	106	20 827.12
4	3790	3035	3478	ZITHO TRADING	106	14 894.51
5	3791	3051	6	PROTHABE ELECTRICAL SERVICES	540	1 639.00
6	3792	3033	459	MAMOLATO CONSTRUCTION & PROJ.	106	145 486.80
7	3793	3034	337	MARBLE LISTER AND DIESEL BK	106	12 395.22
8	3794	3039	3478	ZITHO TRADING	102	5 986.23
9	3795	3045	3454	ALLEAH CONSTRUCTION	300	29 350.00
10	3796	3041	451	MARBLE LISTER & DIESEL BK	106	24 515.70
11	3797	3042	4038	Rest Assured Holding(Pty) Ltd	106	8 465.00
12	3798	3040	3475	BASADZI PERSONNEL CC	106	5 601.96
13	3799	3043	4029	GOLDEN POND 629 PTY LTD	106	18 099.44
14	3800	3046	3861	FZ PROJECTS CC	106	126 220.29
15	3801	3037	3958	THULANI SIZWE TRADING	106	43 476.29
16	3802	3038	3958	THULANI SIZWE TRADING	106	2 667.60
17	3803	3053	4011	UNIVERSAL PIPE COUPLINGS PTY L	540	94 905.00
18	3804	3049	3478	ZITHO TRADING	102	19 239.10
19	3805	3050	278	POST OFFICE	106	84 000.00
20	3806	3052	3478	ZITHO TRADING	500	10 771.29
21	3807	3047	6	PROTHABE ELECTRICAL SERVICES	540	455.80
22	3808	3048	6	PROTHABE ELECTRICAL SERVICES	300	1 669.00
23	3809	3054	3898	SOUTH AFRICAN QUALIFICATIONS A	106	16 292.88
24	3810	3055	3557	Ecozone Trading Enterprise	106	22 100.00
25	3811	3056	277	DOT COM PRINTERS & STATIONERS	103	1 008.90
26	3812	3057	3962	INFOMATION SECURITY ARCHITECTS	106	34 617.74
27	3813	3058	3355	VARIPRINT SYSTEMS CC	106	45 486.00
28	3814	3059	3500	G&D DITRIBUTORS T/A RICOH MPUM	106	81 616.80
29	3815	3060	3475	BASADZI PERSONNEL CC	106	2 334.15
30	3816	3061	3358	GOVERNMENT PRINTING WORKS	106	165 861.05
31	3817	3062	277	DOT COM PRINTERS & STATIONERS	106	1 795.50
32	3818	3063	3500	G&D DITRIBUTORS T/A RICOH MPUM	106	53 500.00
33	3819	3064	3849	NORTH -WEST UNIVERSITY	106	11 200.00
34	3820	3065	3477	SAGE SOUTH AFRICA PTY LTD	106	2 388.30
35	3821	3066	3477	SAGE SOUTH AFRICA PTY LTD	106	2 388.30
36	3822	3067	3477	SAGE SOUTH AFRICA PTY LTD	106	9 336.60
37	3823	3068	3478	ZITHO TRADING	102	1 889.84
38	3824	3069	3478	ZITHO TRADING	106	3 370.09
39	3825	3071	3478	ZITHO TRADING	100	10 798.99
40	3826	3070	3478	ZITHO TRADING	106	13 391.08
41	3827	3072	4246	MBABAZI CONSULTING CC	106	1 300.00

42	3828	3073	63	MUNSOFT (PTY) LTD	106	37 425.63
43	3829	3074	3475	BASADZI PERSONNEL CC	106	7 702.70
44	3830	3075	4246	MBABAZI CONSULTING CC	106	1 300.00
TOTAL						1 227 615.47

Information compiled by: Ms F Ntuli SCM Accountant:.................................. Date: 04/03/16

Information verified by: Ms LS Sehlako Acting CFO:.. Date:04/03/16

					Total: R16 383 374.35	
REF	COMPLIANCE AREA	CURRENT STATUS	CONFIRMATION OF STATUS		NUMBER OF INCIDENTS	DOCUMENTARY PROOF
			YES	NO		
3.	Sub regulation 35 (2) and (3) of the Municipal SCM provides for the procurement of consultancy services through competitive bidding process if the required services are estimated in excess of R200 000 (applicable taxes included), or if the duration of the contract exceeds a year.	Are there instances whereby the municipality engaged the services of consultants?		NO	If confirmation on status is yes, indicate the number of incidents whereby services of consultants were engaged and the total amount spent. Number of incidents: — Total Amount spent: R 0	If confirmation on status is yes, provide documentary proof which should reflect on :- - service rendered per case - appointed service-provider per case; and - amount paid per service rendered.
4.	In terms of Sub regulation 36(1)(a)(i)-(v), of the Municipal SCM Regulations, municipalities may dispense with the normal procurement processes and procure goods, works or services by any means, which may include direct negotiations, but only In an emergency ;If such goods, works or services are produced or available from a single service-provider only; for acquisition of special works of art or historical objects where specifications are difficult to compile; acquisition of animals	Are there instances whereby the municipality deviated from the normal open tender processes in line with Sub regulation 36(1) (a) (i) to (v) in procuring goods, works or services?		NO	If confirmation on status is yes, indicate the number of incidents whereby the municipality deviated from the normal competitive bidding processes in line with Sub regulation 36(1)(a)(i) to (v) in procuring goods, works or services and the total amount spent. Number of incidents: — Total Amount spent: —	If confirmation on status is yes, provide documentary proof which should reflect on :- - service rendered per case - appointed service-provider per case; and - amount paid per service rendered.

	for zoos; or in any other exceptional case where it is impractical or impossible to follow the normal procurement processes.				R 0	
REF	**COMPLIANCE AREA**	**CURRENT STATUS**	**CONFIRMATION OF STATUS**		**NUMBER OF INCIDENTS**	**DOCUMENTARY PROOF**
			YES	**NO**		
5.	In terms of Sub regulation 36(1) (b), municipalities may ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of technical nature.	Are there instances whereby the municipality ratified minor breaches of procurement processes carried out by officials or Bid Committees acting through delegation?		NO	If confirmation on status is yes, indicate the number of incidents whereby the municipality ratified minor breaches of procurement processes carried out by officials or Bid Committees acting through delegation and the total amount spent. Number of incidents: Total Amount spent: R 0	If confirmation on status is yes, provide documentary proof which should reflect on :- - service rendered per case - appointed service-provider per case; and - amount paid per service rendered.

6.	In terms of Sub regulation 32(1) (a) to (d) of the Municipal SCM Regulations, municipalities may procure goods, works or services using contracts of other organs of State, only if such contract have been secured by that organ of state through competitive bidding; the municipality has no reason to believe that such contracts were not validly procured; there are demonstrable discounts or benefits for the municipality to do so; and that the other organs of State and service-provider involved have consented to such procurement in writing.	Are there instances whereby the municipality participated on any contract arranged by other organs of State, in line with Sub regulation 32(1) (a) to (d)?		NO	If confirmation on status is yes, indicate the number of incidents whereby the municipality procured goods, works or services using contracts of other organs of State and the total amount spent on those contracts. Number of incidents: Total Amount spent: R 0	If confirmation on status is yes, provide documentary proof which should reflect on :- - service rendered per case - appointed service-provider per case; and - amount paid per service rendered.
REF	**COMPLIANCE AREA**	**CURRENT STATUS**	**CONFIRMATION OF STATUS**		**NUMBER OF INCIDENTS**	**DOCUMENTARY PROOF**
			YES	**NO**		
7.	Municipalities and Municipal entities are allowed, in terms of circular MFMA 62 of 2013 from National Treasury, to approve variation orders by not more than 20% (including applicable taxes) for construction related goods, works and/or infrastructure projects and 15% (including applicable taxes) for all other goods, works or services of the original value of the contract. Modification of contract in excess of the above-mentioned thresholds must be dealt with in terms of section 116(3) of the Municipal Finance Management	Did the municipality at any stage of the reporting period approved variation orders on contracts awarded, in line with the provisions of Circular MFMA 62/2013 from National Treasury?		NO	If confirmation on status is yes, indicate the total number of incidents whereby the municipality approved variation orders emanating from modified contracts and the total amount spent. Number of incidents: Total Amount spent: R 0	If confirmation on status is yes, provide documentary proof which should reflect on :- - service rendered per case - appointed service-provider per case; and - amount paid per service rendered.

	Act which provides for the amendment of contracts.					
8.	Municipalities and Municipal entities are required in terms of Sub regulation 43 of the Municipal Supply Chain Management Regulations to award contracts estimated in excess of R15 000 (applicable taxes included) to contractors whose tax matters have been confirmed to be in good standing with the South African Revenue Service.	Did the municipality at any stage awarded contracts to service-providers whose tax matters were not confirmed to be in good standing with the South African Revenue Service?		NO	If confirmation on status is yes, indicate the total number of incidents whereby the municipality awarded contracts to service-providers whose tax matters were not confirmed to be in good standing with the South African Revenue Service as well as the total amount spent. Number of incidents: Total Amount spent: R 0	If confirmation on status is yes, provide documentary proof which should reflect on :- - service rendered per case - appointed service-provider per case; and - amount paid per service rendered.
REF	**COMPLIANCE AREA**	**CURRENT STATUS**	**CONFIRMATION OF STATUS**		**NUMBER OF INCIDENTS**	**DOCUMENTARY PROOF**
			YES	**NO**		
9.	In terms of paragraph 15 of the Guide on the implementation of the Preferential Procurement Regulations 2011, Government institutions may cancel	Did the municipality cancel or withdraw any advertised tender due to circumstances indicated on paragraph 15 of the		NO	If confirmation on status is yes, indicate the number of incidents whereby the municipality withdrew or cancelled advertised bids due to circumstances mentioned on paragraph 15 of the	If confirmation on status is yes, provide documentary proof which should also reflect on the reasons

	advertised bids, only if the quoted prices for all bids received are not within the limit of the thresholds prescribed by the relevant preference point system (i.e. 80/20 or 90/10); due to changed circumstances there is no need for the service, works or goods; no responsive bids received; or funds are no longer available to cover the envisaged costs.	Guide on the implementation of the Preferential Procurement Regulations, 2011?			Guide on the implementation of the Preferential Procurement Regulations, 2011. Number of incidents 0	for the cancellation or withdrawal of the affected bids.

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10.	In terms of Sub regulation 8.2.3 of the Treasury Regulations, Government institutions are required to pay for services rendered by appointed service-providers within thirty days.	Did the municipality at any stage during the time of reporting fail to pay for services rendered on time (i.e. within 30 days after receipt of invoices)?	YES		If confirmation on status is yes, indicate the total number of invoices which were paid after thirty days and those that were still outstanding after thirty days and their respective total rand values. Paid after 30 days / Older than 30 days still unpaid: Fidelity Cash Solutions – R 7 597.07 Munsoft – R 65 292.20 Telkom SA – R 114 712.92 Telkom SA – R 50 357.60 Auditor General – R 1 830612.01 Mpumamanzi Group – R 45 964.20 Rand Water – R 356 102.83 **TOTAL: R 2 470 638.33**	If confirmation on status is yes, provide register for payment made after 30 days and those older than 30 days still unpaid. In addition, the register should also reflect on reasons which contributed to the delay in processing the payment.

Information compiled by:

Ms FNA Ntuli
Accountant: SCM

Date: 04/03/2016

Information verified and certified to be correct in all respects

Ms LS Sehlako
Acting Chief Financial Officer

Date: 04/03/2016

Information approved to be correct in all respects by:

Mr ON Nkosi
Municipal Manager

Date: 09/03/2016

CREDITORS ANALYSIS FEBRUARY 2016

Number	Supplier's Name	Invoice Date	Date Received	Date Paid	<30 Days	>30 Days	60 Days	90 Days	120 Days	Total	Reasons for non-payment
1	Fidelity Cash Solutions	01-Feb-16	03-Feb-16		7 191.23	405.84				7 597.07	Awaiting finalisation of SLA
2	Munsoft	01-Feb-16	04-Feb-16		65 292.20					65 292.20	Awaiting finalisation of Adjustment Budget
3	Telkom SA	21-Feb-16	02-Mar-16		41 311.91	36 158.64	37 242.37			114 712.92	Awaiting finalisation of Adjustment Budget
4	Telkom SA	24-Feb-16	02-Mar-16		25 182.25	25 175.35				50 357.60	Awaiting finalisation of Adjustment Budget
5	Auditor General	31-Dec-15	04-Jan-16			137 069.62		1 693 542.39		1 830 612.01	Awaiting finalisation of Adjustment Budget
6	Mpumamanzi Group	16-Jan-16	04-Feb-16			45 964.20				45 964.20	
7	Rand Water	31-Dec-16	06-Jan-16		80 050.07	89 050.07	95 695.70	91 306.93		356 102.83	Awaiting finalisation of Adjustment Budget
Total					219 027.66	333 823.72	132 938.07	1 784 849.32		640 026.82	

Information provided by: J Mahlangu ....
Assistant Manager: Expenditure

Information compiled by: F Ntuli..........................
Accountant:SCM

Information verified by: L Sehlako..........................
Acting CFO