

# THEMBISILE HANI LOCAL MUNICIPALITY



## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) OVERSIGHT REPORT ON THE DRAFT ANNUAL REPORT FOR 2022/ 2023 FINANCIAL YEAR

**14 March 2024**

## Contents

(i)	APPENDICES ATTACHED .....	2
(ii)	LIST OF ABBREVIATIONS .....	3
1.	INTRODUCTION .....	4
2.	PURPOSE .....	4
3.	LEGAL FRAMEWORK .....	4
4.	ACCOUNTABILITY FRAMEWORK FOR LOCAL GOVERNMENT .....	5
5.	THLM MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) COMPOSITION ..	6
6.	MPAC SUPPORT STAFF .....	7
7.	MPAC TECHNICAL SUPPORT UNITS .....	7
8.	FUNCTIONS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE .....	7
9.	ANNUAL REPORT CONSULTATION PROCESSES .....	7
10.	REPRESENTATIONS RECEIVED FROM THE COMMUNITY AND OTHER STAKEHOLDERS .....	8
11.	MPAC OVERSIGHT PROCESSES ON THE 2022/ 2023 DRAFT ANNUAL REPORT .....	8
12.	PROBING METHODOLOGY .....	9
13.	SUMMARY OBSERVATIONS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE .....	9
14.	MPAC RECOMMENDATIONS TO COUNCIL .....	9

**(ii) APPENDICES ATTACHED**

- APPENDIX A** MPAC OVERSIGHT PROCESS PLAN ON THE DRAFT ANNUAL REPORT 2022/2023
- APPENDIX B** COPIES OF THE MPAC MINUTES ON THE PROBING OF THE DRAFT ANNUAL REPORT
- APPENDIX C** CONSULTATION PROCESSES ON THE DRAFT ANNUAL REPORT
- APPENDIX D** MPAC QUESTIONNAIRE TOGETHER WITH THE RESPONSES OF THE EXECUTIVE MAYOR
- APPENDIX E** DRAFT ANNUAL REPORT REPRESENTATIONS

### **(II) LIST OF ABBREVIATIONS**

<b>AFS</b>	<b>ANNUAL FINANCIAL STATEMENTS</b>
<b>AG</b>	<b>AUDITOR GENERAL</b>
<b>AGSA</b>	<b>AUDITOR GENERAL SOUTH AFRICA</b>
<b>AO</b>	<b>ACCOUNTING OFFICER</b>
<b>EM</b>	<b>EXECUTIVE MAYOR</b>
<b>AR</b>	<b>ANNUAL REPORT</b>
<b>COGTA</b>	<b>DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS</b>
<b>IDP</b>	<b>INTEGRATED DEVELOPMENT PLAN</b>
<b>IMATU</b>	<b>INDEPENDENT MUNICIPAL AND ALLIED TRADE UNION</b>
<b>MFMA</b>	<b>MUNICIPAL FINANCE MANAGEMENT ACT</b>
<b>MM</b>	<b>MUNICIPAL MANAGER</b>
<b>MPAC</b>	<b>MUNICIPAL PUBLIC ACCOUNTS COMMITTEE</b>
<b>MSA</b>	<b>MUNICIPAL STRUCTURES ACT/MUNICIPAL SYSTEMS ACT</b>
<b>POE</b>	<b>PORTFOLIO OF EVIDENCE</b>
<b>SAMWU</b>	<b>SOUTH AFRICAN MUNICIPAL WORKERS' UNION</b>
<b>SCOPE</b>	<b>STANDING COMMITTEE ON PUBLIC ACCOUNTS</b>
<b>SDBIP</b>	<b>SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN</b>
<b>THLM</b>	<b>THEMBISILE HANI LOCAL MUNICIPALITY</b>
<b>DORA</b>	<b>DIVISION OF REVENUE ACT</b>
<b>APR</b>	<b>ANNUAL PERFORMANCE REPORT</b>
<b>AR</b>	<b>ANNUAL REPORT</b>
<b>RMAFACC</b>	<b>RISK MANAGEMENT, ANTI-FRAUD AND ANTI-CORRUPTION COMMITTEE</b>

## 1. INTRODUCTION

In accordance with the provisions of Section 79A (1) of the Municipal Structures Act, no. 117 of 1998, a municipal council must establish a committee called the Municipal Public Accounts Committee.

The Municipal Public Accounts Committee (MPAC) of Thembisile Hani Municipality similar to other committees of council comprises solely of Councillors appointed by resolution of a full Council meeting. The mayor or executive mayor, deputy mayor or executive deputy mayor, any member of the executive committee, any member of the mayoral committee, speaker, chief-whip and municipal officials are not allowed to be members of the Committee;

The current Municipal Public Accounts Committee (MPAC) of Thembisile Hani Local Municipality was established pursuant to council resolution TH-NDC 22/12/2021 on the 14<sup>th</sup> of December 2021.

The core of MPACs functions are to contribute to the governance of the municipality. Through its review of the annual report and various other reports, MPACs contribute to governance by providing assurance (on behalf of Council) on various issues pertinent to the Municipality and specifically the administration of the municipality.

The municipal council determine the functions of the MPAC

## 2. PURPOSE

The purpose of this report is to table to council, the MPAC Oversight Report on the probing of Thembisile Hani Local Municipality Draft Annual Report 2022/ 2023 for council consideration and adoption in terms of Section 129 of the Municipal Finance Management Act no. 56 of 2003.

Further this report serves to inform the local community of Thembisile Hani Local Municipality on the work performed by MPAC in holding the executive accountable for all decisions made throughout the 2022/ 2023 financial year.

## 3. LEGAL FRAMEWORK

In accordance with the provisions of Section 121(1) of the Municipal Finance Management Act No. 56 of 2003, every municipality and every municipal entity must for each financial year prepare an annual report in accordance with this Chapter. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.

Section 121(2) of the same act provides that, the purpose of an annual report is-  
(a) to provide a record of the activities of the municipality or municipal entity  
(b) to provide a report on performance against the budget of the municipality or

(c) to promote accountability to the local community for the decisions made during the financial year to which the report relates; municipal entity for that financial year; and throughout the year by the municipality or municipal entity.

The annual report requirements are provided in Chapter 12 of the Municipal Finance Management Act (MFMA), sections 45 and 46 of the MSA and the annual Division of Revenue Act (DoRA).

Section 46(1) & (2) of the Local Government: Municipal Systems Act 32 of 2000 provides that;

- (1) a municipality must prepare for each financial year a performance report reflecting
  - (a) the performance of the municipality and of each external service provider during that financial year;
  - (b) a comparison of the performances referred to in paragraph (a) with targets set for and performances in the previous financial year; and
  - (c) measures taken to improve performance;
- (2) An annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the Municipal Finance Management Act.

Section 129 of the Municipal Finance Management Act no. 56 of 2003 requires the council of a municipality to consider the annual report of the municipality, and by 30 later than two months from the date on which the annual report was tabled in the council in terms of section 127 of the MFMA, adopt an oversight report containing the council's comments on the annual report, which must include a statement whether the council—

- (a) has approved the annual report with or without reservations;
- (b) has rejected the annual report; or
- (c) has referred the annual report back for revision of those components that can be revised.

#### 4. ACCOUNTABILITY FRAMEWORK FOR LOCAL GOVERNMENT

It is significant to have some understanding of the responsibility framework for municipalities in order to correctly comprehend the role of the Oversight Report as distinct from that of the Annual Report and any other reports required from the municipality. The following table displays the nature of the culpability framework for local government:

	Responsible for	Oversight over	Accountable to
<b>Council</b>	Approving for policy and budget	Mayor & Executive Committee	Community

	Responsible for	Oversight over	Accountable to
Mayor & Executive Committee	Policy, budget, outcomes,	Municipal manager	Council
Municipal Manager	Outputs and implementation	Administration	Mayor & Executive Committee (Council)
Chief Financial Officer and Senior Manager	Outputs and Implementation	Financial management and operational functions	Municipal Manager

#### 5. THLM MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) COMPOSITION

The Municipal Public Accounts Committee of was established by council in terms of Section 7BA of the amended Local Government: Municipal Structures Act 117 of 1998.

MPAC Thembelle Hani Local Municipality composed of the following members of councillors as appointed by council through council resolution TH-VDC 22/12/2021 on the 4th December 2021:

Members	
1. Cllr. LM Tshabangu	(Chairperson)
2. Cllr. SB Sindana	(Member)
3. Cllr. RB Jiyane	(Member)
4. Cllr. NE Redebe	(Member)
5. Cllr. P Mahlangu	(Member)
6. Cllr. LM Lukhele	(Member)
7. Cllr. KQ Mlawen	(Member)
8. Cllr. Mita Moleung	(Member)
9. Cllr. MA Makwena	(Member)
10. Cllr. ZI Mnguni	(Member)

## **6. MPAC SUPPORT STAFF**

- a. Assistant Manager MPAC Research, Monitoring and Evaluation
- b. Chief Admin MPAC
- c. MPAC Intern

## **7. MPAC TECHNICAL SUPPORT UNITS**

- a. The Internal Audit Unit
- b. Risk Management Unit
- c. Performance Management System Unit

## **8. FUNCTIONS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

The Mbisile Hani Council determined functions of MPAC include:

- 8.1. To initiate and develop the oversight report contemplated in section 129 of the annual report as required in terms of section 129 of the Local Government: Municipal Finance Management Act, 2003 (Act No 56 of 2003);
- 8.2. To attend to and make recommendations to the municipal council on any matter referred to it by the municipal council;
- 8.3. On its own initiative but subject to the direction of the municipal council, investigate and report to the municipal council on any matter affecting the municipality;
- 8.4. To examine the performance related information based on the functions assigned to the municipality as they are aligned to the financial information;
- 8.5. To evaluate the extent to which the Audit Committee's and the Auditor-General's recommendations have been implemented and to make additional recommendations to council for further actions arising from these reviews;
- 8.6. To review and recommend to Council actions or otherwise relating to the expediting and conclusion of Unauthorised, Irregular Fruitless and Wasteful expenditure.

## **9. ANNUAL REPORT CONSULTATION PROCESSES**

The MPAC confirms the following Draft Annual Report processes:

- a) The Draft Annual Report was tabled to the municipal Audit Committee meeting on the 20<sup>th</sup> August 2023 and inputs and comments were received
- b) The report was tabled to council in terms of Section 127(2) of the MFMA on the 30 January 2024.
- c) An official notice inviting the public to submit comments/representations in terms of Section 127(5)(a) of the MFMA, was issued in the City Press newspaper (4 February 2024), posted on municipal buildings and municipal website. Further copies of the Annual Report were made available for community perusal and



comments at the Municipal offices and Satellite offices viz, Transfontein K Satellite Office, Kwamthanga Satellite office, Kwaggafontein Library, Phumula Library, Varona Library and Reception desk (New and Old Building at THLM Head Quarters) in new and old buildings of the municipality on the 5<sup>th</sup> February 2024.

- d) After the Draft Annual Report was tabled to council in January, copies of this report were forwarded to the following provincial departments as required by Section 127(5)(b) of the MFMA:
- (i) Provincial Treasury
  - (ii) Provincial COGTA
  - (iii) Provincial Legislature
  - (iv) Auditor General

## 10. REPRESENTATIONS RECEIVED FROM THE COMMUNITY AND OTHER STAKEHOLDERS

Representation received were from the Auditor General South Africa only

The Municipal Public Accounts Committee has noted with concern the lack of representations in respect of the Draft Annual Report from various stakeholders and the community at large.

MPAC therefore recommends that when the municipality publishes and distributes the Draft Annual Report for public comments, the municipality's public participation unit in the speaker's office, must be consulted to encourage the Ward Committee members to participate in making representations together with their respective communities

## 11. MPAC OVERSIGHT PROCESSES ON THE 2022/ 2023 DRAFT ANNUAL REPORT

- 11.1. In order to execute its oversight responsibility on the Annual Report, MPAC has developed an Oversight Process Plan (Gakondlar). The Oversight Process Plan is hereto attached as **Appendix A**.
- 11.2. The Municipal Public Accounts Committee (MPAC) probed the municipality's Annual Report on the 12 – 14 April 2022
- 11.3. During the probing of the report, MPAC benefited from a briefing by the Provincial Auditor General South Africa on the municipality's audit outcome, on the 7<sup>th</sup> February 2024. Further on the same day the committee received a presentation by the RMAFACC chairperson, and on the 8<sup>th</sup> February 2024 received a presentation from the Audit Committee chairperson.
- 11.4. During the probing, the committee formulated a questionnaire on the Annual Report and directed the same to the office of the Executive Mayor for responses – see the attached **Appendix D**
- 11.5. On the 29<sup>th</sup> February 2024, the MPAC considered the responses of the Executive Mayor and follow-up questions were developed thereon.

- 11.6. On the 6<sup>th</sup> March 2024, the MPAC held a public hearing with the Executive Mayor.
- 11.7. On the 14<sup>th</sup> March 2024, MPAC convened a meeting for consolidation and adoption of the Draft MPAC Oversight Report on the Annual Report

## 12. PROBING METHODOLOGY

In probing of the Annual Report the committee resolved to make use of the following documents in order to ensure effective and efficient outcomes:

- a) The Municipality's Draft Annual Report for the year under review
- b) MFMA Circular 63
- c) The HLM management report

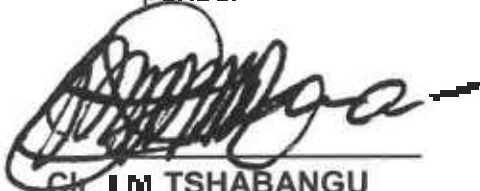
## 13. SUMMARY OBSERVATIONS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

- 13.1. The Municipal Public Accounts Committee (MPAC) having fully considered the annual report, has observed that the report is in compliance with the National Treasury's MFMA Circular 63 and other guidelines.
- 13.2. The committee has observed an improvement of the overall performance of the municipality from 80% in 2021/ 2022 to 83% in 2022/ 2023
- 13.3. The municipality has maintained the unqualified audit opinion for the financial year 2022/ 2023.
- 13.4. The committee has observed with concern that the post of manager Social Services has been vacant since April 2023.
- 13.5. The committee has observed through the auditor general's report that there was a slow progress on the implementation of water infrastructure projects.

## 14. MPAC RECOMMENDATIONS TO COUNCIL

- 14.1. **THAT** the council having fully considered the draft Annual Report for 2022/ 2023, adopt the oversight report and approve the draft Annual Report 2022/ 2023 without reservations.
- 14.2. **THAT** in order to improve the current municipal audit outcome, the management must prioritise the implementation of the current and previous years' audit action plans and ensure continuous monitoring to prevent the recurring of findings
- 14.3. **THAT** though generally the Annual Report was prepared in accordance with the prescribed guidelines, the municipality going forward should pay due diligence when editing the report, to ensure that the content of this report is accurate, free from spelling errors and address grammar issues.
- 14.4. **THAT** the municipality must continue to enhance general services provisions to the community, by fast tracking the implementation of the services, mainly water projects

- \*1.5. THAT the council must continue to improve revenue collection strategy, thereby encouraging a culture of paying for services consumed, in order to enable the municipality to meet its financial obligations and improve service delivery.
- \*1.6. THAT the Executive Mayor must expedite the filling of the position of the manager Social Services, taking into account that the position forms part of the key component of the municipal structures and has been vacant for a long period.



CH. LM TSHABANGU  
(MPAC CHAIRPERSON)

DATE: 14 March 2024

# Appendix [A]

**MPAC Oversight Process Plan on the Draft Annual  
Report 2022/ 2023**



# NPAC OVERSIGHT PROCESS PLAN ON THE PROBING OF THE ANNUAL REPORT FOR 2022/2023 FY

ACTIVITY	TO ATTEND/ SUPPORT	DATE
<p><b>I. NPAC PROBING OF THE ANNUAL REPORT AND DEVELOPMENT OF A QUESTIONNAIRE</b></p> <p><b>Day 1:</b></p> <ul style="list-style-type: none"> <li>CHAPTER 1 – NATION'S ACCOUNTS AND FISCAL POLICY STATEMENT and Development of Questions</li> <li>CHAPTER 2 – OPERATIONS and Development of Questions</li> <li>CHAPTER 3 – FINANCIAL STATEMENT and Development of Questions</li> </ul>	<p>NPAC Members, NPAC Support Staff, Chief Risk Officer, Chief Audit Executive, Assistant Manager (Internal Control &amp; Compliance) Akosa (2024)</p>	<p>Wednesday, 7 February 2024</p>
<p><b>Day 2:</b></p> <ul style="list-style-type: none"> <li>CHAPTER 3 – SERVICE DELIVERY PLAN OR BUDGET, PUBLIC FINANCE REPORT and Development of Questions</li> <li>CHAPTER 4 – ORGANISATIONAL PERFORMANCE and Development of Questions</li> </ul>	<p>NPAC Members, NPAC Support Staff, Chief Risk Officer, Chief Audit Executive, Assistant Manager (PAC Audit Committee and Risk Management Committee) Chinyere</p>	<p>Thursday, 8 February 2024</p>
<p><b>Day 3:</b></p> <p>CHAPTER 5 – FINANCIAL PERFORMANCE and Development of Questions</p> <p><b>ACTION PLAN</b> and Development of Questions</p> <p><b>CONCLUSION OF AUDIT COMMITTEE COMMENTS, PUBLIC COMMENTS, COUNCIL COMMENTS ON THE ANNUAL REPORT</b></p> <p><b>ADDITION OF THE QUESTIONNAIRE</b></p>	<p>NPAC Members, NPAC Support Staff, Chief Risk Officer, Chief Audit Executive and Assistant Manager (PAC)</p>	<p>Friday, 9 February 2024</p>



# MPAC' OVERSIGHT PROCESS PLAN ON THE PROBING OF THE ANNUAL REPORT FOR 2022/2023 FY

ACTIVITIES			TOP ATTENDEE SUPPORT	DATE
1.	DISSEMINATION OF THE QUESTIONNAIRE TO THE OFFICE OF THE EXECUTIVE MAYOR		None	13 February 2024
2.	MPAC SITE INSPECTION ON SPECIFIC PROJECTS		MPAC members, MPAC for Technical Services and Technical Services Support Staff Meet Consultant, CIP and H&M Commission Secretaries	14 February 2024
3.	DISSEMINATION OF THE RESPONSES OF THE EXECUTIVE MAYOR TO MPAC OFFICE		None	23 February 2024
4.	MPAC SPECIAL MEETING - DISTRIBUTION OF RESPONSES FROM THE EXECUTIVE MAYOR		MPAC members	29 February 2024
5.	SPECIAL MPAC MEETING - HOLDING WITH THE EXECUTIVE MAYOR		MPAC Executive Mayor, Management, Chairpersons of Section 75 Committees, Maseru District Municipality, MPAC Chairperson, Auditor General, Audit Committee Chairperson, Risk Management Committee Chairperson, Main Committee, Mr. P. Mafika, SDF Chairperson, Poodigane Lesetse, M&M, S&M&P	6 March 2024
6.	MPAC Special Meeting - Consolidation, information and submission of the oversight report to the office of the speaker for tabling to council.		MPAC members	14 March 2024
7.	Oversight Report is tabled to council		None	26 March 2024

Mr. LM Tshabangu  
[MPAC Chairperson]

## Appendix [B]

Copies of the MPAC Minutes on the probing of the  
Draft Annual Report



## THEMBISILE HANI LOCAL MUNICIPALITY



# MINUTES

OF THE 3<sup>rd</sup> ORDINARY 2023/2024 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
MEETING HELD ON THE 7<sup>th</sup> - 8<sup>th</sup> FEBRUARY 2024 AT  
DE VILLAGE VILLAS, KWAMHLANGA

-





## MEMBERS PRESENT

Dr. LM Ishabangu (Chairperson)  
Dr. BS Jiyane  
Dr. F Mofokeng  
Dr. NM Mofokeng  
Dr. MA Mkwana  
Dr. ZJ Ngweni  
Dr. NE Radebe  
Dr. RG Mlaweni  
Dr. LM Lukhele (Member)

## MEMBERS ABSENT

None

## LEAVE OF ABSENTS

Dr. SB Sindane

## OFFICIALS PRESENT

KO Bapela	- Asst. Manager MPAC Research, Monitoring and Evaluation
I Enloyi	- Chief Risk Officer
A Malape	- Chief Audit Executive
S Mofepe	- Assistant Manager PMG
HE Dpotsa	- Chief Admin MPAC
ET Nkheso	- MPAC Intern

## OTHER ATTENDEES

B Zikhele	- AGSA Senior Manager (7 <sup>th</sup> February 2024)
T Doorman	- RMAFACC Chairperson (7 <sup>th</sup> February 2024)
F Mudeu	- NDM Shared Audit Committee Chairperson (9 <sup>th</sup> February 2024)



## **1. OPENING AND WELCOME**

Mr. KG Bapela read the notice to the meeting

The committee chairperson, Cllr. LM Tshabangu welcomed everyone to the meeting and declared the meeting officially opened.

## **APPLICATION FOR LEAVE OF ABSENCE**

Cllr. SB Sinyane

## **2. OFFICIAL ANNOUNCEMENTS**

- (i) The meeting would be joined by ACSA Branch Manager, RMAFACC Chairperson and NDM Shared Asset Committee Chairperson for the purpose of making presentations to the MPAC.
- (ii) Cllr P Mahlangu would join the meeting late

## **3. MOTION OF SYMPATHY AND CONGRATULATIONS**

None

## **4. DISCLOSURE OF INTERESTS**

None

## **5. MINUTES OF THE PREVIOUS MEETINGS**

None

## **6. QUESTIONS OF WHICH NOTICE HAD BEEN GIVEN**

None

## **7. MATTERS DEFERRED FROM THE PREVIOUS MEETING**

None

## **8. REPORTS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

TH-MPAC 15/02/2024 to TH-MPAC 16/02/2024



# **Non-Delegated Items Index**

<b>ITEM NO.</b>	<b>SUBJECT</b>
TH-MPAC 16/02/2024	MPAC PROBING OF THE THLM DRAFT ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2023
TH-MPAC 16/02/2024	MPAC PROBING OF THE THLM MID- YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT FOR 2023/ 2024



TH-MPAC 15/02/2024

**MPAC PROBING OF THE THLM DRAFT  
ANNUAL REPORT FOR THE YEAR ENDED  
30 JUNE 2023**

**DISCUSSION**

The chairperson informed the meeting that the purpose of this meeting was to interrogate the Annual Report for 2022/2023 and the Mid-Year Budget and Performance Assessment report for 2023/2024.

The committee considered the annual report as whole starting from Chapter 1 until Chapter 6 of the report.

The report was discussed through commissions wherein questions were developed and discussed and ultimately adopted in plenary.

The meeting benefited presenters from the following representatives;

- (a) AGSA Senior Manager - he provided an overall briefing about THLM audit outcome
- (b) ND/M Shared Audit Committee Chairperson – she presented the Audit Committee perspective on the municipality's audit outcome and the draft annual report
- (c) RMAFACC Chairperson – he presented the RMAFACC perspective on the municipality's audit outcome and the draft annual report



## RESOLUTIONS

1. THAT the MPAC having investigated the Draft Annual Report for 2022/2023 resolved to develop a questionnaire for the Executive Mayor to respond within 7 working days.
2. THAT upon receipt of the Executive Mayor's responses, the MPAC should hold a meeting to consider the responses as per the MPAC oversight process plan.



TH-MPAC 18/02/2024

**MPAC PROBING OF THE THLM MID-YEAR  
BUDGET AND PERFORMANCE  
ASSESSMENT REPORT FOR 2023/2024**

**DISCUSSIONS**

The committee considered the Mid-Year report.

The report was discussed through commissions wherein questions were developed and discussed and ultimately adopted in plenary.

**RESOLVED**

1. THAT the MPAC having interrogated the Mid-Year Budget and Performance Assessment Report for 2023/2024 resolved to develop a questionnaire for the Executive Mayor to respond within 7 working days
2. THAT upon receipt of the Executive Mayor's responses, the MPAC should hold a meeting to consider such responses.



#### 4. DEPUTATIONS

None

#### 5. MOTION

None

#### 6. CLOSURE

The meeting officially concluded on the 9<sup>th</sup> February 2024.

The chairperson appreciated the active participation of all the MPAC members, and the MPAC support staff.

She further expressed her gratitude to the AGSA, Audit Committee and BMAFAC in absentia for the role they played during the meeting.

The chairperson officially adjourned the meeting.

Ch. L.M TSHABANGU  
(MPAC CHAIRPERSON)

14/03/2024  
DATE



## **THEMBISILE HANI LOCAL MUNICIPALITY**



# **MINUTES**

**OF THE 3<sup>rd</sup> SPECIAL 2023/2024 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
MEETING HELD ON THE 29<sup>th</sup> FEBRUARY 2024  
IN THE MAYORAL BOARDROOM**





### MEMBERS PRESENT

Mr. RB Jiyane (Acting chairperson)  
Mr. P Mchengu  
Mr. MA Motaung  
Mr. MA Mkhwazi  
Ch. ZI Mjoni  
Ch. NE Radebe  
Ch. RG Mlweni

### MEMBERS ABSENT

None

### LEAVE OF ABSENTS

Mr. LW Tshabangu  
Mr. SB Siccane  
Mr. LW Lukhele

### OFFICIALS PRESENT

KO Dapela	- Asst. Manager MPAC Research, Monitoring and Evaluation
S Moripe	- Assistant Manager PMS
I D. Dikofa	- Chief Admin MPAC
ET Mkhwazi	MPAC Intern

### OTHER ATTENDEES

None



## **1. OPENING AND WELCOME**

Assistant Manager: MPAC Research, Monitoring and Evaluation Mr KO Bapela gave the notice to the meeting.

The committee acting chairperson, Cllr. RB Jiyane welcomed everyone to the meeting and declared the meeting officially opened.

## **APPLICATION FOR LEAVE OF ABSENCE**

Mr SB Sindana  
Cllr LW Tshangangu  
Cllr TM Likhela

## **2. OFFICIAL ANNOUNCEMENTS**

- (i) Mr. KO Bapela reminded the committee members that on the 5<sup>th</sup> of March 2024 there would be MPAC hearing with the Executive Mayor
- (ii) The meeting was informed that Cllr RB Jiyane will be the acting chairperson of the meeting for the day since the chairperson of MPAC is off sick

## **3. MOTION OF SYMPATHY AND CONGRATULATIONS**

None

## **4. DISCLOSURE OF INTERESTS**

None

## **5. MINUTES OF THE PREVIOUS MEETINGS**

None

## **6. QUESTIONS OF WHICH NOTICE HAD BEEN GIVEN**

None

## **7. MATTERS DEFERRED FROM THE PREVIOUS MEETING**

None

## **8. REPORTS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

TH-MPAC 17/02/2024 to TH-MPAC 18/02/2024



# Non-Delegated Items Index

ITEM NO.	SUBJECT
TH-MPAC 17/02/2024	MPAC CONSIDERATION OF THE EXECUTIVE MAYOR'S RESPONSES ON THE PROBING OF THE THLM DRAFT ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2023
TH-MPAC 18/02/2024	MPAC CONSIDERATION OF THE EXECUTIVE MAYOR'S RESPONSES ON THE PROBING OF THE THLM MID- YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT FOR 2023/ 2024



TH-MPAC 17/02/2024

**MPAC CONSIDERATION OF THE EXECUTIVE  
MAYOR'S RESPONSES ON THE PROBING OF  
THE THLM DRAFT ANNUAL REPORT FOR THE  
YEAR ENDED 30 JUNE 2023**

**DISCUSSIONS**

The acting chairperson presented the MPAC questionnaire with the responses of the Executive Mayor for committee consideration.

The committee considered the responses of the Executive Mayor on the draft Annual Report, made comments and raised follow-up questions where it was necessary.

**RESOLUTIONS**

1. THAT the MPAC having considered the responses of the Executive Mayor on the committee questionnaire probing the draft Annual Report 2022/2023 resolved to develop follow-up questions where necessary, and schedule a one-on-one hearing with the Executive Mayor.



TH-MPAC 18/02/2024

**MPAC CONSIDERATION OF THE EXECUTIVE  
MAYOR'S RESPONSES ON THE PROBING OF  
THE THLM MID- YEAR BUDGET AND  
PERFORMANCE ASSESSMENT REPORT FOR  
2023/ 2024**

**DISCUSSIONS**

The acting chairperson presented the MPAC questionnaire with the responses of the Executive Mayor for committee consideration.

The committee considered all the responses of the Executive Mayor on the Mid-Year Budget and Performance Assessment Report, made comments and raised follow-up questions where it was necessary.

**RESOLUTIONS**

1. THAT the MPAC having considered the responses of the Executive Mayor on the Mid-Year Budget and Performance Assessment Report, resolved to develop follow-up questions where necessary, and schedule a one on one meeting with the Executive Mayor



**4. DEPUTATIONS**

None

**5. MOTION**

None

**6. CLOSURE**

The acting chairperson thanked all members for attending and participating effectively in the meeting. He declared the meeting officially adjourned.

Clr. R.B. JIYANE  
(ACTING MPAC CHAIRPERSON)

14/03/24  
DATE



## **THEMBISILE HANI LOCAL MUNICIPALITY**



# **MINUTES**

**OF THE 4<sup>th</sup> SPECIAL 2023/2024 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
MEETING (HEARING) HELD ON THE 6<sup>th</sup> MARCH 2024  
IN THE MUNICIPAL COUNCIL CHAMBER**



## MEMBERS PRESENT

Mr. RD Diyane (Acting chairperson)  
Mr. P Mchlangi  
Mr. MA Masekane  
Mr. ZI Mguri  
Mr. MF Radebe  
Mr. LM Likhole

## MEMBERS ABSENT

Mr. RG Msweri

## LEAVE OF ABSENCE

Mr. LM Tshabangu  
Mr. SD Sincane  
Mr. M.M. Mshungu

## MPAC SUPPORT STAFF PRESENT

KO Bapela - Asst. Manager MPAC Research, Monitoring and Evaluation  
HB Diphofa - Chief Admin MPAC  
ET Nkhwazi - MPAC Intern

## MEMBERS OF TROIKA PRESENT

Mr. LJ Dikgale - THLM Executive Mayor  
Mr. J.E. Mtshanyane - Council Chairperson

## MEMBERS OF MAYORAL COMMITTEE PRESENT

Mr. J. Mthunyane - MMC Finance Services  
Mr. EM Molekane - MMC Technical Services  
Mr. JT Muli - MMC Social Services

## THLM SENIOR MANAGEMENT AND OTHER OFFICIALS PRESENT

Mr. DJD Mahlangu - Municipal Manager  
Mr. MG Tsebe - Manager FCO  
Ms. JB Mantsagane - CFO  
Mr. V Mantsagane - Acting manager: Social Services  
Mr. I Baboy - OIC  
Ms. FT Mguri - Chief Legal Officer  
Ms. F.I. Ndlovu - Chief CHS  
Mr. F Mashamba - Asst. Manager: PED  
Mr. A. Maseko - OIC





Mr. S Mkhango - Asst. Manager: Youth  
Ms. S Mteveni - Asst. Manager: Water and Sanitation  
Ms. S Moripe - Asst. Manager: PMS  
Ms. S Mokaka - Asst. Manager: Communication

#### **SECTION 79 CHAIRPERSONS AND OTHER COUNCILLORS PRESENT**

Ch. Ew Mafu - Finance Services  
Ch. MT Ndaba - Social Services  
Ch. MP Moezi - Technical Services  
Ch. K Masekane - Ward Councillor  
Ch. NS Mnguni - Ward Councillor  
Ch. B Bongani - Ward Councillor  
Ch. M Mdluli - Ward Councillor  
Ch. TP Nkasi - Ward Councillor

#### **STAKEHOLDER DEPARTMENTS PRESENT**

Mr. I Gietano - Chairperson of the Disciplinary Board (TIILM)  
Mr. M Sashwa - AGSA  
Ms. T Mashile - COXSLA  
Ms. P Mameza - SAI SA  
Ms. F Mucou - Chairperson of the AGC (H.M)

#### **OTHER STAKEHOLDERS PRESENT**

Members of SANCC (THLM);  
Members of MEDIA Trainers;  
Members of IMATU and SAMPWU (THLM);  
Members of the Ward Committees (THLM);  
Community Development Workers (CDW);  
Members of the community of Tembisa/ Jabri Municipality



## 1. OPENING AND WELCOME

Assistant Manager: MPAC Research, Monitoring and Evaluation Mr. KO Espela read the notice to the meeting.

The committee acting chairperson, C. In. HE Diyani opened the meeting and extended a warm welcome to all those gathered into the hearing on the today, including all distinguished guests, members of the community, management and media fraternity. He further expressed special welcome to the Hon. Executive Mayor, his entourage and the council whip.

The acting chairperson introduced the functions of the MPAC indicating that it is a committee of council established in terms of the amended Section 79A of the Local Government Structures Act. He further indicated that one of the functions of MPAC is to promote good governance, accountability and value for money in the use of the municipal resources.

He informed the hearing that this hearing is the 3rd phase of the TILM MPAC in probing the municipality's draft Annual Report 2022/2023.

He declared the meeting officially opened.

### APPLICATION FOR LEAVE OF ABSENCE

Ch. LM Tshabangu

Ch. SE Sindiwa

Ch. NM Mubungu

### OTHER LEAVE OF ABSENCE:

Ch. MP Maiza - Council Speaker

Ch. BN Damb - Chairperson, Section 19 PCD Committee

Mr. T. Sorman - Chairperson of RMAFACC

Hon. PV Mkhondwe - Chairperson of SCOPA, Mpumalanga Legislature

## 2. OFFICIAL ANNOUNCEMENTS

- (i) The Executive Mayor announced that the president of the Republic of South Africa, Mr. Cyril Ramaphosa, will on the following day, Thursday 7 March 2024 lead government's interaction in the form of a District Development Model Presidential Mbizo, with communities and stakeholders in the Maseru District Municipality.

## 3. MOTION OF SYMPATHY AND CONGRATULATIONS

None

## 4. DISCLOSURE OF INTERESTS



None

**5. MINUTES OF THE PREVIOUS MEETINGS**

None

**6. QUESTIONS OF WHICH NOTICE HAD BEEN GIVEN**

None

**7. MATTERS DEFERRED FROM THE PREVIOUS MEETING**

None

**8. REPORTS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

TI-MPAC 19/03/2024 TH-MPAC 20/03/2024



# **Non-Delegated Items Index**

<b>ITEM NO.</b>	<b>SUBJECT</b>
THMPAC 19/03/2024	MPAC HEARING WITH THE EXECUTIVE MAYOR ON THE PROBING OF THE THLM DRAFT ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2023
THMPAC 20/03/2024	MPAC HEARING WITH THE EXECUTIVE MAYOR ON THE PROBING OF THE THLM MID- YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT FOR 2023/ 2024



TH-MPAC 16/03/2024

**MPAC HEARING WITH THE EXECUTIVE MAYOR  
ON THE PROBING OF THE THLM DRAFT  
ANNUAL REPORT FOR THE YEAR ENDED 30  
JUNE 2023**

**DISCUSSIONS**

The Executive Mayor greeted all members of the community councillors, MMCs, AC Chair, Chairperson of the Disciplinary Board, GALGA, COSTA and other stakeholders, the ODW and all present observed. He welcomed everyone to the session.

The acting chairperson allowed the committee members to raise the MPAC questions to the Executive Mayor probing the draft Annual Report 2022/2023.

The committee doised queried the responses Executive Mayor made comments and raised follow up questions where it was necessary.

**RESOLUTIONS**

1. THAT the MPAC having held a one on one hearing, and having considered the responses of the Executive Mayor on the probing the draft Annual Report 2022/2023, resolved to note the responses of the Executive Mayor.
2. THAT the MPAC resolved to hold a special MPAC meeting to develop and setup an Oversight Report on the draft Annual Report 2022/2023



TH-MPAC 20103/2024

**MPAC CONSIDERATION OF THE EXECUTIVE  
MAYOR'S RESPONSES ON THE PROBING OF  
THE THLM MID-YEAR BUDGET AND  
PERFORMANCE ASSESSMENT REPORT FOR  
2023/2024**

**DISCUSSIONS**

The acting chairperson allowed the committee members to raise the MPAC questions to the Executive Mayor probing the Mid-Year Budget and Performance Assessment Report for 2023/2024.

The committee considered all the responses Executive Mayor, made comments and raised follow-up questions where it was necessary.

**RESOLUTIONS**

1. THAT the MPAC, having held a one on one hearing, and having considered the responses of the Executive Mayor on the probing the Mid-Year Budget and Performance Assessment Report 2023/2024, resolved to note the responses of the Executive Mayor.
2. THAT the MPAC resolved to hold a special MPAC meeting to develop and adapt on the probing of the Mid-Year Budget and Performance Assessment Report 2023/2024.



#### 4. DEPUTATIONS

None

#### 5. MOTION

None

#### 6. CLOSURE

The acting chairperson thanked the Executive Mayor for appearing before the MPAC and responding to all committee questions on both the Draft Annual Report 2022/2023 and the Mid-Year Budget and Performance Assessment Report 2023/2024.

Cllr. R.B. JIYANE  
(ACTING MPAC CHAIRPERSON)

DATE



# THEMBISILE HANI LOCAL MUNICIPALITY



# MINUTES

**OF THE 5<sup>th</sup> SPECIAL 2023/2024 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
MEETING HELD ON THE 14<sup>th</sup> MARCH 2024  
IN THE MUNICIPAL COUNCIL CHAMBER**





**MEMBERS PRESENT**

- Clr. RB Jiyane (Acting chairperson)
- Clr. P Matlangu
- Clr. NM Motaung
- Clr. ZJ Mguni
- Clr. NE Radebe
- Clr. LM Luwale

**MEMBERS ABSENT**

- Clr. MA Mkwana
- Clr. ZJ Mguni
- Clr. RQ Mswane

**LEAVE OF ABSENTS**

- Clr. SP Sindane
- Clr. LM Tshahangu

**OFFICIALS PRESENT**

- KO Bapela Asst. Manager MPAC Research, Monitoring and Evaluation
- HB Diphofa Chief Admin. MPAC
- ET Nkhwazi MPAC Intern

**OTHER ATTENDEES**

None



## 1. OPENING AND WELCOME

Assistant Manager MPAC Research Monitoring and Evaluation Mr. KO Bapela read the notice to the meeting.

The committee acting chairperson, Cnr. RB Jiyane welcomed everyone to the meeting and declared the meeting officially opened.

He thanked everyone to honour the meeting including the administration and he invited high level of participation by the committee members.

## 2. APPLICATION FOR LEAVE OF ABSENCE

Cnr. LM Tshahangi.

## 3. OFFICIAL ANNOUNCEMENTS

The minutes of the today's meeting will also be adopted in today's meeting to ensure that the minutes also forms part of the Oversight Report.

## 4. MOTION OF SYMPATHY AND CONGRATULATIONS

None

## 5. DISCLOSURE OF INTERESTS

None

## 6. MINUTES OF THE PREVIOUS MEETINGS

6.1. Minutes of the 3<sup>rd</sup> Ordinary 2023/ 2024 Municipal Public Accounts Committee meeting held on the 7<sup>th</sup> – 9<sup>th</sup> February 2024

Mover: Cnr. LM Lukhele

Seconded: Cnr. NE Radebe

6.2. Minutes of the 3<sup>rd</sup> Special 2023/ 2024 Municipal Public Accounts Committee meeting held on the 29<sup>th</sup> February 2024

Mover: Cnr. N Motaung

Seconded: Cnr. NE Radebe

6.3. Minutes of the 4<sup>th</sup> Special 2023/ 2024 Municipal Public Accounts Committee meeting held on the 6<sup>th</sup> March 2024

Mover: Cnr. NE Radebe

Seconded: Cnr. LM Lukhele



5.4. Minutes of the 5<sup>th</sup> Special 2023/ 2024 Municipal Public Accounts Committee meeting held today, the 14<sup>th</sup> March 2024

Mover: Cnr. NE Rixolebe

Seconder: Cnr. LM Lukhela

**7. QUESTIONS OF WHICH NOTICE HAD BEEN GIVEN**

None

**8. MATTERS DEFERRED FROM THE PREVIOUS MEETING**

None

**9. REPORTS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

TH-MPAC 21/03/2024 to TH-MPAC 22/03/2024



# Non-Delegated Items Index

ITEM NO.	SUBJECT
TH-MPAC 21/03/2024	TABLING OF THE DRAFT MPAC OVERSIGHT REPORT ON THE PROBING OF THE THLM DRAFT ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2023
TH-MPAC 22/03/2024	TABLING OF THE DRAFT MPAC ANNUAL WORK PLAN FOR 2024/2025 FINANCIAL YEAR



TH-MPAC 21/03/2024

**TABLING OF THE DRAFT MPAC OVERSIGHT  
REPORT ON THE PROBING OF THE THLM  
DRAFT ANNUAL REPORT FOR THE YEAR  
ENDED 30 JUNE 2023**

**DISCUSSIONS**

The Draft MPAC Oversight Report on the Probing of the THLM Draft Annual Report for the year ended 30 June 2023 was presented to the committee for consideration and adoption.

**RESOLUTIONS**

1. **THAT** the Draft MPAC Oversight Report on the Probing of the THLM Draft Annual Report for the year ended 30 June 2023 be adopted.
2. **THAT** the MPAC resolved to recommend to council to adopt the MPAC Oversight Report, and approve the THLM Annual Report 2022/2023 without reservations.



TH-MPAC 23/03/2024

**TABLING OF THE DRAFT MPAC ANNUAL  
WORK PLAN FOR 2024/2025 FINANCIAL  
YEAR**

**DISCUSSIONS**

The Draft MPAC Annual Work Plan For 2024/2025 financial year was presented to the committee for consideration and adoption.

**RESOLUTIONS**

1. THAT the Draft MPAC Annual Work Plan For 2024/2025 financial year be adopted.
2. THAT the MPAC resolved to recommend to council to approve the MPAC Annual Work Plan for 2024/2025 financial year.



**4. DEPUTATIONS**

None

**5. MOTION**

None

**6. CLOSURE**

The acting chairperson thanked all members for attending and participating effectively in the meeting. He declared the meeting officially adjourned

  
\_\_\_\_\_  
Cnr. R.J. JIYANE  
(ACTING MPAC CHAIRPERSON)

14/03/24  
DATE

## **Appendix [C]**

### **Consultation Processes on the Draft Annual Report**





**MEMORANDUM  
CORPORATE SERVICES**

**TO :** CORPORATE SERVICES DEPARTMENT  
**FROM :** MUNICIPAL MANAGER  
**SUBJECT :** IMPLEMENTATION OF COUNCIL RESOLUTIONS  
**DATE :** 31/01/2024

---

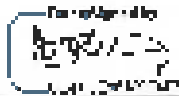
At its Ordinary Council meeting held on the 30<sup>th</sup> January 2024, Council resolved, amongst others, the following:

**TH-NOG 199401/2024 DRAFT ANNUAL REPORT 2022/2023 FINANCIAL YEAR**

**RESOLVED**

**THAT** the Draft Annual report for 2022/2023 be considered.

We live! Use the above will be found to be in order.

  
D.J.D. MAHLANGU

---

**D.J.D. MAHLANGU  
MUNICIPAL MANAGER**

## Thembisile Hani Local Municipality



### Public Notice

#### 2022/ 2023 FINANCIAL YEAR DRAFT ANNUAL REPORT

Pursuant to Section 127(5) (a) of the Municipal Finance Management Act, Act No. 56 of 2005, and Section 46 of the Municipal Systems Act, Act No. 32 of 2000, members of the community and interested groups are invited to submit written comments and/or representations on the 2022/ 2023 Financial Year (FY) Draft Annual Report as tabled in the Municipal Council .Net convened on the 30<sup>th</sup> of January 2024. Any person who cannot write may come during office hours for assistance with the transcribing at Municipal Head Office, In Mthombomhle (Kwaggafontein C).

Pursuant to Section 21A of the Municipal Systems Act, the 2022/ 2023 FY Draft Annual Report of Thembisile Hani Local Municipality is available at our Kwaggafontein, Kwamhlanga and Tweefontein K Offices during working hours (07:45 – 16:00), Municipal Public Libraries which are situated in Kwaggafontein, Phumula and Vereno, and also on our Municipal Website ([www.thembisilehanilm.gov.za](http://www.thembisilehanilm.gov.za));

Submissions can be made via email to [medpac@thembisilehanilm.gov.za](mailto:medpac@thembisilehanilm.gov.za) and/ or at our above-mentioned offices, between the 6<sup>th</sup> and 26<sup>th</sup> February 2024.

Enquiries regarding the notice may be addressed to our Performance Management Systems (PMS) Assistant Manager, Ms. Sinah Moripe, through 013 986 9123 and/ or [moripes@thembisilehanilm.gov.za](mailto:moripes@thembisilehanilm.gov.za).



Mr. D.L.D. Mahlangu  
Municipal Manager

**VACANCY**

**PROSECUTOR GENERAL'S OFFICE**

**FINANCIAL OFFICER**

PROSECUTOR GENERAL'S OFFICE  
100, WATERLOO STREET, SINGAPORE 187063

Grade	Salary Range	Number of Posts	Closing Date
FO-1	\$18,000 - \$22,000	01	15/03/2014

Interested candidates should apply to the Director of Human Resources, Prosecution Services, Prosecution Services Department, 100 Waterloo Street, Singapore 187063.

**PROSECUTOR GENERAL'S OFFICE**

**FINANCIAL OFFICER**

PROSECUTOR GENERAL'S OFFICE  
100, WATERLOO STREET, SINGAPORE 187063

The Prosecution Services Department is seeking applications for the post of Financial Officer. The successful candidate will be responsible for the financial management of the Prosecution Services Department, including the preparation of budgets, the management of expenditure, and the monitoring of financial performance.

Applicants should be graduates with a minimum of 5 years of relevant experience in financial management. They should also possess strong analytical and communication skills.

Interested candidates should apply to the Director of Human Resources, Prosecution Services, Prosecution Services Department, 100 Waterloo Street, Singapore 187063.

**TOURIST GUIDE**

**TOURIST GUIDE**

TOURIST GUIDE  
TOURIST GUIDE  
TOURIST GUIDE

The National Tourist Guide Association is seeking applications for the post of Tourist Guide. The successful candidate will be responsible for providing information and assistance to tourists, including the preparation of itineraries, the management of tour groups, and the monitoring of tourist satisfaction.

Applicants should be graduates with a minimum of 2 years of relevant experience in tourism. They should also possess strong communication and organizational skills.

Interested candidates should apply to the Director of Human Resources, National Tourist Guide Association, 100 Waterloo Street, Singapore 187063.

**PUBLIC NOTICE**

**DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT**

**UPDATES FOR THE 2014 FISHERIES LICENSING SCHEME**

The Department of Forestry, Fisheries and the Environment (DFE) is seeking applications for the 2014 Fisheries Licensing Scheme. The successful candidates will be responsible for the management of fisheries resources, including the preparation of fishing permits, the monitoring of fishing activities, and the enforcement of fisheries regulations.

Applicants should be graduates with a minimum of 5 years of relevant experience in fisheries management. They should also possess strong analytical and communication skills.

Interested candidates should apply to the Director of Human Resources, Department of Forestry, Fisheries and the Environment, 100 Waterloo Street, Singapore 187063.

**VACANCY**

**VACANCY**

**VACANCY**

The National Tourist Guide Association is seeking applications for the post of Tourist Guide. The successful candidate will be responsible for providing information and assistance to tourists, including the preparation of itineraries, the management of tour groups, and the monitoring of tourist satisfaction.

Applicants should be graduates with a minimum of 2 years of relevant experience in tourism. They should also possess strong communication and organizational skills.

Interested candidates should apply to the Director of Human Resources, National Tourist Guide Association, 100 Waterloo Street, Singapore 187063.

**TOURIST GUIDE**

**TOURIST GUIDE**

**TOURIST GUIDE**

The National Tourist Guide Association is seeking applications for the post of Tourist Guide. The successful candidate will be responsible for providing information and assistance to tourists, including the preparation of itineraries, the management of tour groups, and the monitoring of tourist satisfaction.

Applicants should be graduates with a minimum of 2 years of relevant experience in tourism. They should also possess strong communication and organizational skills.

Interested candidates should apply to the Director of Human Resources, National Tourist Guide Association, 100 Waterloo Street, Singapore 187063.

**VACANCY**

**VACANCY**

**VACANCY**

The National Tourist Guide Association is seeking applications for the post of Tourist Guide. The successful candidate will be responsible for providing information and assistance to tourists, including the preparation of itineraries, the management of tour groups, and the monitoring of tourist satisfaction.

Applicants should be graduates with a minimum of 2 years of relevant experience in tourism. They should also possess strong communication and organizational skills.

Interested candidates should apply to the Director of Human Resources, National Tourist Guide Association, 100 Waterloo Street, Singapore 187063.

**TOURIST GUIDE**

**TOURIST GUIDE**

**TOURIST GUIDE**

The National Tourist Guide Association is seeking applications for the post of Tourist Guide. The successful candidate will be responsible for providing information and assistance to tourists, including the preparation of itineraries, the management of tour groups, and the monitoring of tourist satisfaction.

Applicants should be graduates with a minimum of 2 years of relevant experience in tourism. They should also possess strong communication and organizational skills.

Interested candidates should apply to the Director of Human Resources, National Tourist Guide Association, 100 Waterloo Street, Singapore 187063.

**PROSECUTOR GENERAL'S OFFICE**

**PROSECUTOR GENERAL'S OFFICE**

**PROSECUTOR GENERAL'S OFFICE**

The Prosecution Services Department is seeking applications for the post of Financial Officer. The successful candidate will be responsible for the financial management of the Prosecution Services Department, including the preparation of budgets, the management of expenditure, and the monitoring of financial performance.

Applicants should be graduates with a minimum of 5 years of relevant experience in financial management. They should also possess strong analytical and communication skills.

Interested candidates should apply to the Director of Human Resources, Prosecution Services, Prosecution Services Department, 100 Waterloo Street, Singapore 187063.

**VACANCY**

**VACANCY**

**VACANCY**

The National Tourist Guide Association is seeking applications for the post of Tourist Guide. The successful candidate will be responsible for providing information and assistance to tourists, including the preparation of itineraries, the management of tour groups, and the monitoring of tourist satisfaction.

Applicants should be graduates with a minimum of 2 years of relevant experience in tourism. They should also possess strong communication and organizational skills.

Interested candidates should apply to the Director of Human Resources, National Tourist Guide Association, 100 Waterloo Street, Singapore 187063.

**TOURIST GUIDE**

**TOURIST GUIDE**

**TOURIST GUIDE**

The National Tourist Guide Association is seeking applications for the post of Tourist Guide. The successful candidate will be responsible for providing information and assistance to tourists, including the preparation of itineraries, the management of tour groups, and the monitoring of tourist satisfaction.

Applicants should be graduates with a minimum of 2 years of relevant experience in tourism. They should also possess strong communication and organizational skills.

Interested candidates should apply to the Director of Human Resources, National Tourist Guide Association, 100 Waterloo Street, Singapore 187063.

File Home Insert Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Font Paragraph Styles Layout References Mailings Review View Developer

Download and select level to update:

- Download and Upload to SAGE
- Download from Sage Data Hub
- Download from Sage Data Hub
- Download from Sage Data Hub
- Download from Sage Data Hub

Make sure you have selected the correct level to update.

Example - Download from Sage Data Hub

Cancel

Next

Audit Report	0006	PDF	Yearly	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Financial Statement Auditor	0004	PDF	Yearly	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Financial Statement Pre-Audited	0008	PDF	Yearly	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Management Letter	0004	PDF	Yearly	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overview Report	0006	PDF	Yearly	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

© 2024 SAGE Group. All rights reserved. | Privacy | 11/15



# THEMBISILE HANI LOCAL MUNICIPALITY



## Acknowledgement of Receipt for 2022/ 2023 Draft Annual Report

	NAME AND SURNAME	ORGANISATION DEPARTMENT	TELEPHONE	DATE RECEIVED	SIGNATURE
1.	F. Mthembu	Thembelesile Hani Local Municipality Veterans Library	06-05-15 06 33	05-02-24	P. Mthembu
2.	S.S. Mqolo TD	Thembelesile Hani Local Municipality Phumisa Library	066-2214 5860	05-02-2024	M. Mthembu

# THE MBISILE HANI LOCAL MUNICIPALITY



## Acknowledgement of Receipt for 2022/ 2023 Draft Annual Report

	NAME AND SURNAME	ORGANISATION/ DEPARTMENT	TELEPHONE	DATE RECEIVED	SIGNATURE
1.	L. SENO Kwame Mhlanga	Thembiwile Hani Local Municipality Tweesfontein 'K' Satellite	0779944474	06/10/2022	[Signature]
2.	S. GATHELE Kwame Mhlanga	Thembiwile Hani Local Municipality Kwame Mhlanga Satellite	0721908760	05/10/2022	[Signature]



# THEMBISILE HANI LOCAL MUNICIPALITY

PRIVILE DAG 24041  
EMPH: MALANGA  
0458

TEL: (012) 988 0100  
FAX: (012) 988 0000  
E-MAIL: [info@thembisilehani.gov.za](mailto:info@thembisilehani.gov.za)  
WEBSITE: [www.thembisilehani.gov.za](http://www.thembisilehani.gov.za)

Ref: 8111  
Enquiries: Sinah Moripe  
05 February 2024

Auditor General South Africa  
PO Box 288-1  
Nelspruit  
9200

For Attention: Mr. Bongumusa Zikhele

Dear Sir,

RE: SUBMISSION OF 2022/2023 FINANCIAL YEAR (FY) DRAFT ANNUAL REPORT

1. The subject-mentioned matter bears reference.
2. Pursuant to Section 127(E)(b) of the Municipal Finance Management Act, Act No. 56 of 2003, Thembisile Hani Local Municipality herewith submits the 2022/2023 Draft Annual Report for your consideration.
3. For any enquiries, please do not hesitate to contact our Performance Management Systems Assistant Manager Ms. Sinah Moripe, through [smoripe@thembisilehani.gov.za](mailto:smoripe@thembisilehani.gov.za).
4. We trust that the above will be found to be in order.

Yours Sincerely

D.J.D Mahlangu  
Municipal Manager

Acknowledgement of received:

Receiver's name \_\_\_\_\_

Relevant Department/Unit \_\_\_\_\_

Contact Details \_\_\_\_\_

Date Received \_\_\_\_\_

STAMP HERE

*Mofun*



Microsoft Word Ribbon: Font, Paragraph, Styles, Layout, References, Mailings, Review, View, Help

Microsoft Word Ribbon: Font, Paragraph, Styles, Layout, References, Mailings, Review, View, Help

Microsoft Word Ribbon: Font, Paragraph, Styles, Layout, References, Mailings, Review, View, Help

Microsoft Word Ribbon: Font, Paragraph, Styles, Layout, References, Mailings, Review, View, Help

Microsoft Word Ribbon: Font, Paragraph, Styles, Layout, References, Mailings, Review, View, Help

Microsoft Word Ribbon: Font, Paragraph, Styles, Layout, References, Mailings, Review, View, Help

Microsoft Word Ribbon: Font, Paragraph, Styles, Layout, References, Mailings, Review, View, Help

Microsoft Word Ribbon: Font, Paragraph, Styles, Layout, References, Mailings, Review, View, Help

Microsoft Word Ribbon: Font, Paragraph, Styles, Layout, References, Mailings, Review, View, Help

Microsoft Word Ribbon: Font, Paragraph, Styles, Layout, References, Mailings, Review, View, Help

Microsoft Word Ribbon: Font, Paragraph, Styles, Layout, References, Mailings, Review, View, Help

Microsoft Word - [Document Name] - [Version]

File Home Insert Layout References Mailings Review View Developer

Microsoft Word - [Document Name] - [Version]

File Home Insert Layout References Mailings Review View Developer

Microsoft Word - [Document Name] - [Version]

File Home Insert Layout References Mailings Review View Developer

Microsoft Word - [Document Name] - [Version]

File Home Insert Layout References Mailings Review View Developer

Microsoft Word - [Document Name] - [Version]

File Home Insert Layout References Mailings Review View Developer

Microsoft Word - [Document Name] - [Version]

File Home Insert Layout References Mailings Review View Developer

Microsoft Word - [Document Name] - [Version]

File Home Insert Layout References Mailings Review View Developer

Microsoft Word - [Document Name] - [Version]

File Home Insert Layout References Mailings Review View Developer

Microsoft Word - [Document Name] - [Version]

File Home Insert Layout References Mailings Review View Developer

Microsoft Word - [Document Name] - [Version]

File Home Insert Layout References Mailings Review View Developer

Microsoft Word - [Document Name] - [Version]

File Home Insert Layout References Mailings Review View Developer

Microsoft Word - [Document Name] - [Version]

File Home Insert Layout References Mailings Review View Developer

Microsoft Word - [Document Name] - [Version]

File Home Insert Layout References Mailings Review View Developer

Microsoft Word - [Document Name] - [Version]

Navigation icons: Back, Forward, Home, Stop, Refresh, Print, Home, Stop, Refresh, Print, Home, Stop, Refresh, Print

Address bar: [http://www.igmp.gov.sg/](#)

Page Title: **Home**

Navigation links: Home, About Us, Contact Us, Services, News, Events, Publications, Downloads, Feedback

Search bar:

Home

Home

Home

Home

Home

Home

Home

Home

Home

Home

Home

Home

## **Appendix [D]**

**MPAC Questionnaire together with the Responses  
of the Executive Mayor**

# THEMBISILE HANI LOCAL MUNICIPALITY




## *Probing the Draft Annual Report*

**MPAC FINAL QUESTIONNAIRE AND RESPONSES OF  
THE EXECUTIVE MAYOR ON THE PROBING OF THE  
DRAFT ANNUAL REPORT FOR THE  
YEAR ENDED 30 JUNE 2023**


---



Question	Responses of the Executive Mayor	Follow-up Questions & Responses	MPAC Comments and Recommendations
<b>Chapter 1</b>			
<p><b>Observation:</b> The committee was observed under Municipal Manager's forward that the following were omitted which is required by the National Treasury's MFMA Circular 33:</p> <ul style="list-style-type: none"> <li>(i) A statement on the previous financial year's audit opinion</li> <li>(ii) Risk assessment, including the development and implementation of measures to mitigate the top 6 risks</li> </ul> <p>1. <b>Question:</b> Can the Executive Mayor provide the committee with the reasons for omission?</p>	<p>1. <b>Answer:</b> There was no omission as the Municipal Manager must provide a Municipal Overview for forward as per the standardised Annual Report Template. The statement on the previous financial year is under 1.6 on page 32 and the Top 5 risks is on page 34 of the 2022/23 Draft Annual Report.</p> <p>Additionally, we have utilised the 2022/2023 MSCDA Consolidated Specimen AFS as at 30 June 2023 designed by National Treasury for the Municipality to use when compiling the 2022/2023 AFS.</p> <p><b>POE:</b> Consolidated Specimen AFS as at 30 June 2023.</p>	<p>No follow-up question</p>	<p>Respond accepted</p>
<p><b>Observation:</b> The committee has viewed on page 33 of 1.4 FINANCIAL HEALTH OVERVIEW, on the Financial Overview table under line item Fines, Penalties &amp; Forfeits that, the original budget of R13 100 976 was allocated to R2 456 553 which is 81.25% lower</p> <p>2. <b>Question:</b> Can the Executive Mayor advise why the committee the factors which influenced the variance of 81.25% budget adjustment?</p>	<p>2. <b>Answer:</b> The downward adjustment in Traffic Fines were as a result of the number of issued fines declining as a result of a malfunctioning speed camera.</p>	<p><b>Question:</b> Does the Executive Mayor's response suggests that the Speed Camera contributes over 80% of the total budget of Traffic Fines Penalties and Forfeits for the year under review?</p> <p><b>Answer:</b> No, as R 2 456 550 (11 budget of the current year review was contributed by handwritten fines Section 88 notices) issued by a Traffic Officer and usually</p>	<p>Respond accepted</p>

Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
		<p>involves an offence that happens while the vehicle was moving.</p> <p>R 15 100 978 00 budget before adjustment budget was inclusive of offence section 56 vehicles and section 241 vehicles ven. 20 a motorist by post for violation caught on traffic and the actual collector was R 220 000.00 collector of business which contribute 63% (R8 220 800 13 100 097 -6 3%) of the Traffic Fines Penalties and Fines/forfeiture budget for the 2022/23 financial year before budget adjustment.</p> <p>See attached actual traffic fines collected and the total budget for 2022/2023 financial year before adjustment budget:</p> <p><b>411</b></p> <p>216 100 000.00 R 220 000 000.00</p> <p>The actual collector for six months was R 220 375 000 which means we have under collected R 6 625 000 for the six months, which is R 1 104 175 per month x 12 = R</p>	

Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
		<p>R2 700 037,00. We have to reduce the budget for the revenue curing the adjustment budget based on the actual collection as at 31 December 2022 which is R2 04 712,50 per month x 12 = R2 456 000,00.</p> <p>The final budget for Insetle lines for the year under review was R 2 400 000,00</p> <p>See attached final Adjustment budget for the 2022/2023 financial year</p>  <p>Department of Infrastructure 2, 2023</p>	
<b>Chapter 2</b>			
<p>Observation: The committee has observed the spelling errors under <b>ASSESSMENT OF COMMUNITY NEEDS</b> table for example, under Para 23 the word 'unfished' was used consecutively at bullet number 1 and 2 respectively instead of using the word 'unfurnished', further the committee has noted a duplication of issues in the same Ward (Fossil Bridge and Bushbuckham) Primary School and Acquiring for foot</p>	<p>2. Answer: The errors cited on Wards 28, 25 and 32 have been noted and a complete checking of errors on all Wards of the community needs is being carried out.</p>	<p>Question: Please provide PDE for the corrections made in the Draft Annual Report.</p> <p>Answer:</p> <ul style="list-style-type: none"> <li>- The correction of 700km to 700m (Ward 28).</li> <li>- Removal 200km Tweesdrift to B1 (because it is not there).</li> <li>- Removal of duplicated Ekurhuleni bridges.</li> </ul>	<p>Comments were effected and the report accepted.</p>



Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
<p>In light of Ekuphakeland) and verify the contracts also need misallocation of issues (table of Ward 32 which has been captured under Ward 26).</p> <p>Further to that the committee has observed overpayment of kilometers under Ward 23 for example; community needs of 100km route in Tsefisaletsi A2 and 200km route in Tsefisaletsi B1 which appears to be unrealistic</p> <p>3. Question: Can the Executive Mayor confirm to the committee if the reported information is correctly captured?</p>		<ul style="list-style-type: none"> <li>The misallocation issues from Ward 32 to 26 indicated that the Solomon Mahlangu Stadium can be utilized by all Wards.</li> <li>The POE for the corrected payments is attached hereto.</li> </ul>  <p>Dr. Suresh Koper Executive Mayor of Ekurhuleni</p>	
<p>Observation: On Table 2.2.2 Irregular Expenditure listed as at 30<sup>th</sup> June 2023, there are specific services providers for example Bidvest Bank which have been reported as irregular even during the previous financial years</p>	<p>4. Answer: The Bidvest Bank contract has been extended until March 2024, to allow the seamless transition from Bidvest Bank to Fleet Harison and prevent any service delivery hindrance which might arise due to lack of operations fleet.</p> <p>The irregular expenditure in relation to Bidvest will be accounted for until end of March 2024, two weeks after that contract will officially come to an end.</p> <p>The municipality has appointed Fleet Harison (Pty) Ltd on the 1<sup>st</sup> of November 2023, the Service Level Agreement and Fleet Harison Agreement were subsequently signed on the 1<sup>st</sup> of December 2023. The bulk order for the</p>	<p>Question: Can the Executive Mayor provide the contracts with the progress updates in relation to the deliveries that had to take place by the end of February 2024?</p> <p>Answer:</p> <ul style="list-style-type: none"> <li>0 vehicles have been delivered in the month of February 2024</li> <li>a) 5 x LDV's Technical Services, and</li> <li>b) 3 x Binnans – Traffic Unit</li> </ul>	<p>Report accepted</p>
<p>4. Question: Can the Executive Mayor give confirm to the committee as to what is municipality's contract with Bidvest Bank ending?</p>			











Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
	<p>that required by the municipality after consultation with internal departments and taking into consideration the available budget. 50 operational vehicles have been ordered against the departmental needs of 75 vehicles. We are anticipating ordering the additional 25 vehicles in the 2024/2025 financial year upon approval of additional budget. We are anticipating the first delivery of the vehicles to take place at the end of February 2024 and the last delivery end of March 2024.</p> <p><b>POE's:</b></p> <ol style="list-style-type: none"> <li>1. Request Bank extension letter 29/ June 2023</li> <li>2. Appointment letter Hinc Hansen (My: Lia 16/ November 2023).</li> <li>3. Service Level Agreement 09/Dec 13/ December 2023.</li> <li>4. Master Service Agreement signed 10/ December 2023.</li> </ol>	<p>See attached confirmator email from Fleet Division re POE.</p> <p> K11 24/Nov 2023 to 29/Nov 2023</p> <p>Attached below is the revised delivery schedule of the remaining vehicles from Fleet Division re POE.</p> <p> K11 24/Nov 2023 to 29/Nov 2023</p>	


Question	Responses of the Executive Mayor	Follow-up Question & Response	MPAC Comments and Recommendations
<b>Chapter 3</b>			
<p>Observation: MPAC has observed the following spelling errors which needs to be corrected: on page 109 under CHALLENGES paragraph, from number 1; the word 'unstable' is misspelt, on page 129 paragraph 3.12 Libraries table (2021-2022) column, the word study is misspelt as study</p>	<p>Question: Does the municipality have the annual Report Editor to evaluate if the report is free from spelling errors and grammar issues?</p>	<p>Answer: The municipality has observed the errors and it should be noted that these challenges are not only realised in the annual report but on other municipal documents. The Executive therefore encourage the municipality to develop a mechanism to improve editing of municipal documents.</p> <p>Currently the municipality does not have any dedicated employees appointed specifically to do the editing of the documents.</p>	<p>It is recommended: THAT the municipality should pay due diligence when editing the Annual Report, to ensure that the content of the report is accurate, free from spelling errors and grammar issues.</p>
<p>Observation: The committee has observed under the CHALLENGES paragraph, page 108, line item number 2, there was a challenge of shortage of eye testing machines to process the applications for learners, drivers' licenses and professional driving licenses.</p> <p>5. Question: Can the Executive Mayor clarify the committee whether the municipality did receive a challenge of shortage of the eye testing machines?</p>	<p>a Answer: THAT the challenge is resolved and a new eye testing machine to process the applications for learners, drivers, licenses and professional driving licenses was procured in March 2023 and is now functional.</p> <p>b Answer: THAT the challenge is resolved and a new eye testing machine to process the applications for learners, drivers, licenses and professional driving licenses was procured in March 2023 and is now functional.</p>	<p>Question: Can the Executive Mayor provide the committee with the ROL?</p> <p>Answer: We hereby request the indulgence of the committee in the provision of the ROL.</p> <p>Question: Can we contact the DLTC with the Department of Community Safety, Security and Liaison (DCESSL), the DCESSL took the action of the delivery note of the machine without leaving the delivery note behind (in size) as</p>	<p>Response accepted</p>

Question	Responses of the Executive Mayor	Follow-up Question & Response	MIPAC Comments and Recommendations
<p>Observation: The committee has observed under EMPLOYMENT INFORMATION, page 114, that the status for the position of the IDP Coordinator is vacant, and the position has remained vacant for a longer period.</p> <p>6. Question: Can the Executive Mayor share with the committee if this position is still funded on the municipal program and what has status quo at the last to date?</p>	<p>6. Answer: The position of IDP coordinator is still funded. During the pre-auditing process it was found that only two (2) out of twenty-four (24) applicants meet the requirements as outlined in the advert. Most of the applicants meet the requisite qualifications but do not have relevant experience in the field of IDP. Therefore, the council will not advertise the position to seek suitably qualified candidates. The original is attached hereto as Ex-016.</p>	<p>The machine is an asset of the DCSS.</p> <p>In remedy the situation, we will be scanning the idle driving licenses and surplus driving licenses for the period between April and June 2023, notwithstanding a sample of existing licenses are professional driving licenses applications which we hope MIPAC will accept as a PCE.</p> <p>Question: Can the Executive Mayor provide the committee with a commitment date for the re-advertisement of the post?</p> <p>Answer: The post will be re-advertised on the 14<sup>th</sup> of June 2024, after the budget has been reconfirmed for the new financial year.</p>	<p>Response accepted</p>
<p>7. Question: The committee has observed, that there is a typo error under 3.13 CEMETERIES AND CREMATORIUMS (Page 132), the first sentence is written as follows: "Currently eight (8) cemeteries under Theunisie (Hani Local Municipality)..."</p>	<p>7. Answer: The typo error observed on Page 132 should read: "Currently there are forty (40) cemeteries under Theunisie Hani Local Municipality".</p>	<p>No follow-up questions</p>	<p>Corrections were effected and the response was correct.</p>


Question	Responses of the Executive Mayor	Follow-up Question & Response	MPAC Comments and Recommendations
<p>7. Question: Can the Executive Mayor clarify the committee on the contributing information?</p>			Respond accepted
<p>Comment: The committee has observed under 3.2 OTHER (DISASTER MANAGEMENT, SECURITY AND SAFETY) on the paragraph COMMENT ON DISASTER MANAGEMENT PERFORMANCE OVERALL that the reported information on number of disaster incidents attended is not quantified.</p>	<p>8. Answer: The municipality managed successfully to respond to 42 reported disasters and 61 hazardous incidents during the 2022/2023 financial year.</p>	No follow-up question	Respond accepted
<p>8. Question: How many disaster incidents did the municipality report on during the 2022/2023 financial year?</p>	<p>9. Answer: The municipality is having two vacant Disaster Management Officer positions and one (1) Disaster Management Senior Control approved 2024/25 financial year programme.</p> <p>The one (1) Disaster Management Officer vacancy position on the current municipality's organisational structure could not be filled due to budgetary constraints.</p>	No follow-up question	Respond accepted
<p>8. Question: Can the Executive Mayor share with the committee as to why is the Disaster Management Unit consisting of only one employee and what is the rationale of such arrangement in light of the fact that the incumbent is on leave?</p>	<p>In order to mitigate the above challenge the municipality has allocated another official on the Disaster Management Officer post to work full-time in the Disaster Management Unit and the municipality is planning to fill the position of the other Disaster Management Officer post in the new 2024/25 financial year.</p>		

Question	Responses of the Executive Mayor	Follow-up Question & Response	MPAC Comments and Recommendations
<p>Observation: The committee has observed UNDER FLEET MANAGEMENT page 163 (REPAIRS AND MAINTENANCE), that the Municipality terminated contracts on FLE Services.</p>	<p>13. Answer: Systems Terna (Pty) Ltd was terminated based on the following:</p> <p>a) The termination is in line with the initial contractual breaches on the part of Systems Terna (Pty) Ltd, which are based on a series of events which occurred the conclusion was reached that Systems Terna (Pty) Ltd have failed to evetuate their contractual obligations in accordance with the signed Service Level Agreement entered between themselves and the Municipality.</p>	<p>No follow-up question</p>	<p>Respond accepted</p>
<p>10. Question: Can the Executive Mayor benefit the committee with the reasons for the termination of the contract, and further share with the committee the measures that the Municipality employed to ensure that the service delivery program is not disturbed?</p>	<p>b) We therefore concluded that Systems Terna (Pty) Ltd has failed to carry out their contractual obligations under the contract pursuant to Clauses 3.1, 3.1 (a), 3.1 (g) bullet point number 5, 2.1(f) and 3.2(a) of the signed Service Level Agreement..</p> <p>Service delivery continuity plan:</p> <p>a) The municipality entered into a revision contract for the supply of fuel and lubricants with Mincotel (Pty) Ltd. The company was a operational existing station operating within the municipality. All the fuel procured from Mincotel (Pty) Ltd was procured at the dervies retail prices as determined by the Department of Minerals, Resources and Energy</p>		

Question	Response of the Executive Mayor	Follow-up Question & Response	MIPAC Comments and Recommendations
	<p>b) Once the termination was finalized, the municipality resources will be the procurement of a service provider for the supply and delivery of fuel and utilities. The process was concluded and New Dawn Energy (Pty) Ltd was appointed on the 18<sup>th</sup> of December 2022 for a period of 36 months.</p> <p>POE's:</p> <ol style="list-style-type: none"> <li>1. Service Level Agreement   Attachment   Attachment</li> <li>2. Notice of termination letter   Attachment   Attachment</li> <li>3. Termination letter   Attachment   Attachment</li> <li>4. Appointment letter and matter memo   Attachment   Attachment</li> <li>5. Appointment letter New Dawn Energy (Pty) Ltd   Attachment   Attachment</li> </ol>		

Question	Responses of the Executive Mayor	Follow-up Question & Response	MPAC Comments and Recommendations
<p>Observation: On project DTS140 the committee has observed that the expenditure on the project is R13 426 543:00 against the budget of R15 075 321:00 and part of the challenges for not achieving the target was variance and that of material which has caused the delay</p> <p>11. Question: Can the Executive Mayor explain to the committee as to who is held liable for the costs of stolen materials and vandalism occurred on site?</p>	<p> Answer sheet</p> <p>11. Answer: Through the public liability insurance taken up by the service provider for the project and is liable on the vendor and held liable if the project as the still under construction</p>	<p>No follow-up question</p>	<p>Response accepted</p>
<p>Observation: On project DTS156 the committee has observed that the target was not achieved due to delay on allocation of contractors.</p> <p>12. Question: Can the Executive Mayor provide reasons that caused the delay on allocation of contractors?</p>	<p>12. Answer: The main delay was caused during the evaluation and adjudication stage of the projects as we had received a sizeable number of bids from prospective bidders and due diligence on the evaluation and adjudication of the bids had to be carried out to finalize the tender appointments between the 140 committees prior to appointment.</p>	<p>No follow-up question</p>	<p>It is recommended THAT going forward the management is urged to ensure that all on plans must be accurate and specific or projects not achieved</p>
<p>Observation: On project DTS200 the committee has observed that the target was not achieved and part of the reason was due to delay on the allocation with</p>	<p>13. Answer: The M mentioned is a decision to install 5 Solar High Mast Lights in Wards 1, 2, 3, 6 and 30. Currently the High Mast Light are installed and functional.</p>	<p>No follow-up question</p>	<p>It is recommended THAT based on the MPAC previous site visit inspect on location of project DTS200, the</p>








Question	Response of the Executive Mayor	Follow-up Question & Response	MPAC Comments and Recommendations
<p>regard to choice of the high mast to be installed</p> <p>13. Question: Can the Executive Mayor provide the committee with the current status quo of the project?</p>			<p>Initially, should consider to explore other options for the construction of highmast lights that are using electricity as opposed to solar energy lights, in order to ensure that the installed highmast lights serve the desired purpose of covering a broader geographic space</p>
<p>Observation: On project DT5202 the committee has observed that the budget of R1 020 000 was fully spent, however the target was not achieved or account of detailed assigned report not submitted.</p> <p>14. Question: Can the Executive Mayor provide the committee with the current status quo of the project?</p>	<p>14. Answer: The detailed design report and tender documentation of the project was completed. The project was scheduled on the 28<sup>th</sup> of September 2023, however the tender had to be put on hold due to M/G funding budget cut experienced this financial year</p>	<p>Question: Can the Executive Mayor furnish the committee with the POE regarding the MIG funding budget cut?</p> <p>Answer: The POE is attached here:  <a href="#">POE MIG 2023-24</a></p>	Response accepted

Question	Responses of the Executive Mayor	Follow-up Question & Response	MPAC Comments and Recommendations
<p>Observation: On project DT5206 the committee observed an over expenditure of the budget from R4 241 426.01 to R 547 403.25 due to low performance on site</p> <p>15. Question: Can the Executive Mayor advise the committee with reason for low performance that led to over expenditure of R4 188 658.94?</p>	<p>15. Answer: The project implemented on a multi year basis, and all 19.7m of budget adjustment, performance on site was low. Hence the budget was reduced significantly. However, performance went up during the last quarter of the financial year, which led to more expenditure by the end of the financial year.</p>	<p>Question: The response is not satisfactory to the committee as the reason for low performance is not stated, as such can the Executive Mayor respond appropriately to the question?</p> <p>Answer: The low performance experienced on the project was due to site establishment and resource mobilisation by the service provider prior to commencement of the works (construction) works.</p>	<p>Respond accepted</p>
<p>Observation: On project 5059004 the committee observed an over expenditure of budget from R7 100 000: to R11 675 679.81 due to low performance on site.</p> <p>16. Question: Can the Executive Mayor provide the committee with reason for low performance that led to over expenditure of R4 526 637.00?</p>	<p>16. Answer: When the project commenced the contractor had a slow start and the budget was not adjusted as we were not certain that the allocated amount will be spent by 30<sup>th</sup> of June 2023. Post budget adjustment, the progress of site gained momentum as multiple activities on site commenced which led to the budget that we had to be in a shared, and we therefore performed variations on the project to cover for the shortfall</p>	<p>No follow-up question</p>	

Question	Responses of the Executive Mayor	Follow-up Question & Response	MPAC Comments and Recommendations
<p>Observation: On page: DTB120 the committee observed that the municipality budgeted R25 Million and received additional R12 million for good performance, however it achieved target of still at 100% even though the additional amount was received.</p> <p>17. Question: Can the Executive Mayor clarify the committee as what were the additional R12 million funding spent on?</p>	<p>17. Answer: The additional R2 million funding was added on the Construction of Mathematics cap Booster jump station as part of the budget of R 17 584 000 that was already approved by Council</p>	<p>No follow-up question</p>	<p>Response accepted</p>
<p>Observation: On project DG6005 and DG9008 the committee observed that targets could not be achieved, 19 positions could not be filled on time due to the delay in capturing any recruitment success.</p> <p>18. Question: Can the Executive Mayor clarify the committee on what led to the delays in capturing and recruitment processes?</p>	<p>18. Answer: The municipality advertised a lot of vacant positions that resulted in a high volume of responses from job seekers. The Human Resources Unit is only responsible for only two staff members to deal with recruitment, selection and appointment of staff. Thus, resulting in delays in finalisation of capturing the responses especially on interviews.</p> <p>Interviewers were devised to ask assistance for capturing purposes from other departmental units but that also did not assist immediately as those who were assisting in capturing were doing most of an ad-hoc basis since they were busy executing their early tasks they are appointed for. E.g., the applications that were received for general workers only were amounting to 1300 for 10</p>	<p>No follow-up question</p>	<p>Response accepted</p>

Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
<p><b>Observation:</b> On project DC8008 the committee has observed that targets could not be achieved because the budget was depleted</p> <p><b>19. Question:</b> Can the Executive Mayor identify the reasons why the budget was depleted and what did the municipality do with DJS's variance of the budget?</p>	<p>positions that took some time to capture given the challenges as stated above.</p> <p><b>18. Answer:</b> Historically the pricing budget of the municipality have not been budgeted at 1% as required, thus training budget gets depleted before all planned trainings can be rolled out. The variance is as a result of the shortfall between the required budget of 1% in the skills levy vs the actual budget that the municipality made available for the financial year.</p>	<p><b>Question:</b> How much exactly was the budget allocated for the project and how much was the sequential hierarchy?</p> <p><b>Answer:</b></p> <p>The budget was R 2 335 500 00 and expenditure was the R 1 577 473 72. The allocated budget includes accommodation and meals; hence the remaining funds are for transportation and meals and do not take for the verified findings identified the number of delegates to train</p>	Respond Accepted
<p><b>Observation:</b> On project DBT005 the committee has observed that targets could not be achieved because of the resistance of payments of services from the community, Business and Government Departments.</p> <p><b>20. Question:</b> Can the Executive Mayor clarify the committee on what are the consequences of Community, Business and Governmental department for not paying services?</p>	<p><b>20 Answer:</b> Management has appointed a panel of debtor collectors who deal with the businesses and the Government departments. There is daily evaluation on collection with regard to the Government Departments on ensuring the outstanding financial debt. MPAC has been collected in that regard and the work is ongoing. There is an improvement with regard to businesses and the work on collection is continuing to cover the entire area of the tax-paying businesses. The collection of households remains a challenge but there is an ongoing</p>	<p>No follow-up question</p>	Response accepted

Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
<p>21. Question: Can the Executive Mayor provide POE on to the community and members, Businesses and Government Departments that are serving the municipality.</p> <p>22. Question: Can the Executive Mayor confirm if the revenue enhancement strategy is making any improvement to our revenue collection?</p>	<p>programme implemented to improve the collection level through collection database for cleaning the billing information and ultimately the collection.</p> <p><b>POE: Debt Collectors Appointment Letters</b></p> <p>  <small>4. 20. 2016        10:00 AM</small></p> <p>  <small>4. 20. 2016        10:00 AM</small></p> <p><b>POE: Instruction to Issue Letter of Demands</b></p> <p>  <small>4. 20. 2016        10:00 AM</small></p> <p>  <small>4. 20. 2016        10:00 AM</small></p> <p><b>POE: Department of Public Works Commitment Letter.</b></p> <p>  <small>4. 20. 2016        10:00 AM</small></p>		


Question	Responses of the Executive Mayor	Follow-up Question & Response	MIPAC Comments and Recommendations
<p>Observation: Our project identifies the committee has observed that targets could not be achieved, because the reviewed communication strategy is still under review by the GCIS and COGTA</p> <p>21. Question: Can Executive Mayor clarify the rationale if there is requirement or is compulsory for GCIS and COGTA prior review the municipality's communication strategy before it can be approved by the council hence this is affecting the performance of the KPI?</p>	<p>21. Answer: Attached is the listing of the businesses as well as the government departments which are aiding the municipality and the work in ongoing.</p> <p>Attached: Government Departments and Businesses that are aiding the municipality.</p> <p>22. Answer: The revenue enhancement strategy is making an improvement on the businesses and the government departments and the business. The bigger part is on the responsibility of a massive programme in work-in-progress.</p> <p><b>PDE: Revenue enhancement strategy.</b></p> <p>23. Answer: It is not compulsory for the Communication Strategy to be reviewed by GCIS or COGTA however GCIS recommends that the document be reviewed in order to ensure that the strategy is aligned to the National Communication Policy.</p>		
		<p>No follow up question</p>	<p>Revised accepted</p>


Question	Responses of the Executive Mayor	Follow-up Question & Response	MPAC Comments and Recommendations
<p><b>Observation:</b> On project LED017 the committee observed that the target could not be achieved, because the relevant youth development strategy was taken to Section 00 committee and Mayoral committee but it was not taken to council for approval due to administration issues.</p> <p><b>24. Question:</b> Can the Executive Mayor identify the committee, what are the administrative issues which led to the youth development strategy not submitted to council?</p>	<p><b>24. Answer:</b> The matter was pencilled for ordinary council seating scheduled for May however special council was convened instead hence target was not achieved.</p>	<p>No follow-up question.</p>	<p>Response accepted</p>
<p><b>Observation:</b> On project PED007 the committee observed that the target could not be achieved due that No reports received for Land Inversion, committee was expired.</p> <p><b>25. Question:</b> Can the Executive Mayor explain to the committee whether the municipality was not aware that the committee for this project was about to expire and take proactive action to mitigate this risk well on time?</p>	<p><b>25. Answer:</b> The municipality was aware; hence the municipality has currently taken a decision to ensure that the supply chain contracts must start 6 months before the contracts can expire. The municipality has already appointed a new service provider to assist with the land inversions to avoid any further delays.</p>	<p>No follow-up question.</p>	<p>Response accepted</p>
<p><b>Observation:</b> On project ED008 the committee noted that target could not be achieved because the strategy was taken to both Section 00 committee and Mayoral Committee for consideration but could not find a way to council for a resolution.</p>	<p><b>26. Answer:</b> The strategy could not be initially taken to council but was subsequently taken to council for consideration, through a resolution TH MDC 1300/2022.</p>		<p>Response accepted</p>

Question	Responses of the Executive Mayor	Follow-up Question & Response	MPAC Comments and Recommendations
<p>26. Question: Can the Executive Mayor clarify the committee what has prevented the investment strategy to serve in the council after it has duly been submitted to Section 80 and Regional Committees respectively?</p>		<p>No follow-up question</p>	
<b>Chapter 4</b>			
<p>Observation: The committee has observed on Page 248 paragraph 4.1 under COMPLETION OF WORKS AND TURNOVER i.e. the pool of Manager Social Services has been vacant since April 2023</p>	<p>27. Answer: The position of a Manager Social Services became vacant upon resignation of the Social Services Manager on the 31<sup>st</sup> of March 2025. The position was advertised internally in the City Press Newspaper on the 12<sup>th</sup> of March 2023 and closed on the 27<sup>th</sup> of March 2023 and was re-advertised nationally on City Press Newspaper on the 3<sup>rd</sup> of September 2023 and closing date was the 22<sup>nd</sup> of September 2023. The job was re-advertised again in the national newspapers on the 24<sup>th</sup> of December 2023 and closed on the 13<sup>th</sup> of January 2024.</p>	<p>No follow-up question</p>	<p>It is therefore recommended THAT the Executive Mayor must expedite the filling of the position of the Manager Social Services, taking into account that the position forms part of the key component of the municipal structures and has been vacant for a longer period.</p>
<p>27. Question: Can the Executive Mayor clarify the committee on what led to the delay in filling the position of Manager Social Services and what is the status quo at the moment?</p>	<p>The process of shortlisting, interviews, and competency assessments was concluded unfortunately on suitable candidate was found in both processes of the initial advertisement and re-advertisement that occurred in March and September, respectively.</p>		



Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
<p>Observation: The committee has observed on page 247, paragraph 4.5 that only twelve (12) senior managers and the managers were found to be compliant with the requirements of the Minimum Competency Regulations.</p>	<p>For the re-advertisement that occurred in December the municipality is in the process of shortlisting the position and subsequently interview the qualified candidates to ultimately fill the position in due course</p>		
<p>28. Question: Can the Executive Mayor share with the committee on how many line managers/senior managers does the municipality have?</p>	<p>28. Answer: The municipality has 23 Assistant Managers</p>	<p>No follow-up question</p>	<p>Respond asserted</p>
<p>29. Question: Can the Executive Mayor clarify the committee on why other line managers/senior managers are not appearing on the list?</p>	<p>29. Answer: In terms of the regulation on minimum competency levels of Government Gazette No. 29887 (Volume 504) categorises the minimum competency levels. Sec 53(1) of the Municipal Finance Management Act states that the Accounting Officer, Chief Financial Officer, and other financial officials must meet the competency levels. In this regard the municipality is in compliance and around 5 of Assistant Managers outside the finance department have attended the MFM program</p>	<p>No follow-up question</p>	<p>Respond asserted</p>
<b>Chapter 5</b>			
<p>Observation: The committee has observed on Page 254, paragraph 5.3 ABBET MANAGEMENT that there is a sentence which starts with the phrase: 'the above projects'</p>	<p>30. Answer: This is a typing error, the correct word was supposed to be the 'below' projects under the heading <b>COMPONENT B: SPENDING AGAINST CAPITAL</b> on page 258.</p>	<p>No follow-up question</p>	<p>Correcting this will be effected in the report and the respond is accepted.</p>

Question	Responses of the Executive Mayor	Follow-up Question & Response	MPAC Comments and Recommendations
<p>30. Question: Can the Executive Mayor clarify the committee as to which projects are being referred to?</p>	<p>31. Answer: There was no disposal of assets in the 2022/2023 financial year, hence the omission of any asset disposal in the draft annual report.</p>		
<p>31. Question: Can the Executive Mayor clarify the committee as to why the paragraph on Asset Management did not refer to the matter of asset disposal?</p>	<p>32. Answer: The 1st time the municipality posted an election was in the 2014/2015 financial year. We have started an procurement process to appoint an assessor to has an auction before the end of the 2023/2024 financial year.</p>	<p>No follow-up question</p>	<p>Haspand accepted</p>
<p>32. Question: Can the Executive Mayor clarify the committee as to when will have the Municipality dispose the municipal assets and when are we intending to dispose discontinue assets?</p>	<p>33. Answer: The municipality received interest from the investors. The interest earned on the R 25 million invested with Standard Bank was R 258 585.35 which was transferred together with the R 25 million capital amount upon maturity on the 22<sup>nd</sup> of June 2023 to the Call Deposit: 3385087280171</p> <p>FOIE: Investment Hogabe.            Information Request</p>	<p>No follow-up question</p>	<p>The interest amounts were incorporated in the report and the response is accepted.</p>
<p>Observation: The committee has observed on page 260, paragraph 5.10 <b>BOBORONG AND INVESTMENTS FOR 2022/2023 FINANCIAL YEAR</b> that the municipality invested R35 million with the Standard Bank.</p>	<p>33. Question: Can the Executive Mayor clarify the committee whether the municipality reached interests from this investment, and if the municipality did not receive any interests, why did we invest with Standard Bank knowing that there would be no return on investment?</p>		
	<p>34. Answer: The Municipality invested R 100 million with the Standard Bank on the 2<sup>nd</sup> of July and R 50 million was withdrawn on the</p>		

Question	Responses of the Executive Mayor	Follow-up Question & Response	MPAC Comments and Recommendations
<p>34. Question: Can the Executive Mayor share with the committee if the municipality is currently investing with the Standard Bank?</p>	<p>24<sup>th</sup> of August 2023 and R 30 million on the 29<sup>th</sup> of November 2023. The current balance is R 32 274 609.25 with the interest amounting to R 2 271 509.25</p> <p>PDE: Investment register as at 30 January 2024.</p>  <p>Executive Mayor</p>		

# **Appendix [E]**

**Draft Annual Report Representations**

**- Auditor General South Africa**





# Chapter 6

## COMPONENT B: AUDITOR-GENERAL OPINION 2022/2023

### 4.3 AUDITOR-GENERAL REPORTS 2022/2023

#### Report of the Auditor-General to Mpumalanga Provincial Legislature and the Council on the Thembisile Hani Local Municipality

##### Report on the audit of the financial statements

##### Opinion

1. I have audited the financial statements of the Thembisile Hani Local Municipality, set out on pages 364 to 400, which comprise the statement of financial position as at 30 June 2023, statement of financial performance, statement of changes in net assets, cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements presented fairly, in all material respects, the financial position of the Thembisile Hani Local Municipality as at 30 June 2023 and its financial performance and cash flows for the year then ended in accordance with the Standards of Generally Accepted Accounting Practices (SAGAP) and the requirements of the Municipal Finance Management Act of 2003 (MFMA) and the Council of Revenue Act of 2022 (CRA).

##### Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISA). My responsibilities under these standards are further described in the responsibilities of the auditor – general to the audit of the financial statements section of my report.
4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' International code of ethics for professional accountants (including requirements on independence) (IESBA code) and the other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

##### Emphasis of matters

6. I have drawn attention to the material weaknesses that are not remediated in respect of these matters.

##### Material Weaknesses - Contingent debtors

7. As a result of note 12 to the financial statements, a total impairment of R1,87 billion was incurred as a result of provision to write off debtors as uncollectible.

