

## THEMBISILE HANI LOCAL MUNICIPALITY

### PUBLIC NOTICE

### REQUEST FOR QUOTATIONS

**QT 26/2015/ 16: PROCUREMENT (SUPPLY AND DELIVERY) OF  
THREE LAPTOPS AND THEIR CARRYBAGS  
(BACKPACKS) FOR THE NEWLY APPOINTED  
EMPLOYEES**

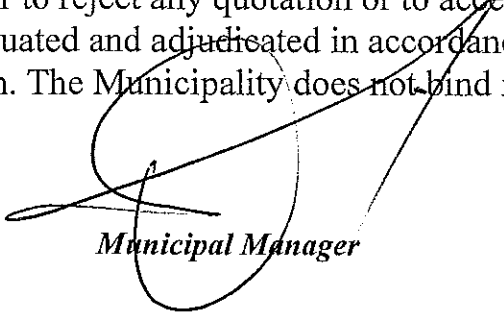
Prospective service providers who are SITA registered companies are hereby invited in terms of section 7.2. (a) of Thembisile Hani Municipality's supply chain management policy, to quote the Municipality on the supply and delivery of three laptops and their carry-bags (backpacks) for the newly appointed employees.

**Written quotations** in a sealed envelope marked: **Laptops** accompanied by the **CK** and the **Tax Clearance Certificate, BBBEE Certificate, copy of your municipal statement account and the fully completed declaration of Interest form and the Bidder's Past Supply Chain Management Practices form**, must be deposited in the tender box on or before **Wednesday, the 09<sup>th</sup> March 2016 at 12:00** at the Main Municipal Office Buildings at Kwaggafontein C.

**The specification could be obtained from office no: 09, 16, 18 or 21 from the 01<sup>st</sup> March 2016.**

.Queries regarding quotations can be addressed to **Office no: 21 at (013) 986-9173 or (013) 986-9171/85 during working hours.**

The Municipality reserves the right to withdraw any invitation to quote and/or to re-advertise or to reject any quotation or to accept a part of it. Quotations will be evaluated and adjudicated in accordance with 80/20 preference point system. The Municipality does not bind itself to accepting the lowest quotation.

  
*Municipal Manager*

The written quotation in a sealed envelope marked “ **Laptops**” together with such additional documentation as requested may be submitted in the Municipal tender box no later than **Wednesday, the 09<sup>th</sup> March 2016 at 12H00**

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The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT where applicable.
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following mandatory documents should be submitted together with your quotation:
  1. CK Documents
  2. Valid Original Tax Clearance certificate
  3. Proof of Municipal account for payment of services

**Quotations submitted late will not be considered! Faxed or e-mailed quotations will not be accepted!**

**NB: No quotations will be considered from persons in the service of the state<sup>1</sup>**

Failure to comply with these conditions may invalidate your offer.

Yours faithfully,

  
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**Mr. O.N Nkosi**  
**Municipal Manager**

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<sup>1</sup> \* MSCM Regulations: “in the service of the state” means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

Enq: S.L Nkadimeng

Dear Sir / Madam

**SPECIFICATIONS – QT26/2015/16 : PROCUREMENT (SUPPLY AND DELIVERY OF THREE LAPTOPS AND THEIR CARRY BAGS (BACKPACKS) FOR THREE NEWLY APPOINTED EMPLOYEES**

Here-under is the detailed specification of the laptops to be procured

1.PROCESSOR	Intel Core i7
2.RAM	4GB
3.INBUILT HDD	600GB
4.OS	Windows 7 Pro
5. OPTICAL DRIVE	DVD Ram
6.QUANTITY	3