

THLM/SCM15/2025-2026/E02 APPOINTMENT OF A PANEL OF ELECTRICAL CONTRACTORS FOR ELECTRIFICATION OF HOUSEHOLDS WITHIN THE THEMBISILE HANI LOCAL MUNICIPAL JURISDICTION FOR A PERIOD OF 36 MONTHS ON AN AS AND WHEN REQUIRED BASIS

Enquiries : SE KALIPA/ GM RAPOLAI
 Our ref. : THLM/SCM15/2025-2026/E02
 Your ref. :
 File ref. : ADDENDUM 1
 Date : 23 MARCH 2026

ATTENTION: ALL TENDERERS

APPOINTMENT OF A PANEL OF ELECTRICAL CONTRACTORS FOR ELECTRIFICATION OF HOUSEHOLDS WITHIN THE THEMBISILE HANI LOCAL MUNICIPAL JURISDICTION FOR A PERIOD OF 36 MONTHS ON AN AS AND WHEN REQUIRED BASIS

Addendum No. 1

The addendum forms an integral part of the contract documents and must be duly considered in the submission of the tender. An undersigned copy of this addendum shall be submitted with the tender documents, and failure to do this may invalidate the tender.

Evaluation Criteria

Tender Compliance

Tender Compliance by the Contracting Firm

It must be noted that a total of **55 points** must be obtained by the Contracting Firm in relation to the requirements as mentioned on the table below failure which a tender shall be automatically eliminated from any further evaluation.

Evaluation Criteria	Evaluation Criteria	Elimination Factor	Points obtainable	Points Claimed
Compulsory attendance at tender briefing (Note 01)	Must be represented at a Compulsory Tender Briefing/Site Inspection	Yes	5	
Delegation of Authority (Note 02)	Delegation of Authority for Signatory signed by Senior Directors and/or Shareholders nominating representative on the project	Yes	5	
Completing tender document (Note 03)	Must initial every page in the tender document, signing and fill the tender document in full	Yes	5	
Company registration (Note 04)	Proof of Company Registration with Company and Intellectual Property Commission (CIPC) and proof of shareholding	Yes	5	

Tax Verification Pin (Note 05)	Proof of Tax Registration and Compliance with South African Revenue Service (SARS)	Yes	5	
Letter of Good Standing (Note 06)	A Proof of valid good standing letter with Department of Labour must be attached.	Yes	5	
Municipal Account (Note 07)	A statement of the municipal account which does not owe municipal services for more than 90 days must be attached.	Yes	5	
Audited Financial Statement (Note 08)	Proof of three year audited financial statement with audit report must be attached.	Yes	5	
Bank Confirmation Letter (Note 09)	A proof in the form bank stamped letter from the bank not older than three (3) months confirming the bank account.	Yes	5	
CSD Report (Note 10)	A copy of CSD report of the company which is not older than 1 (one) month must be attached.	Yes	5	
CIDB Grading (Note 11)	A copy of Confirmation of CIDB grading of Contractor grading designation equal to 5EP of construction work must be attached.	Yes	5	
Total Points- 55 points				

Note 01: Compulsory attendance at tender briefing

Signing an attendance register for attending a compulsory tender briefing, Attendance to the Tender briefing must be a Tenderer him/herself or a person in the direct employ of the Tenderer. Failure to sign the attendance register, shall warrant an automatic elimination of tender from any further evaluation.

Note 02: Delegation of Authority

In case of a Company, a delegation of Authority signed by the Consulting Firm's Board of Directors nominating a Team Leader as a delegated and authorized Signatory must be attached. In case of a Closed Corporation, a delegation of Authority signed by the Contracting Firm's majority Shareholders nominating a Team Leader as a delegated and authorized Signatory must be attached. Failure to attach the delegation of authority shall warrant an automatic elimination of tender from any further evaluation.

Note 03: Completing tender document

As stipulated in the tender rules or in addition thereto, a tender document shall be completed in full with all the provided spaces signed, every page initialled accordingly and required documentation attached. The prospective bidder may not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary

to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations. Erasures and the use of correction fluid are prohibited. Failure to adherence in completing the tender document in full shall warrant automatic elimination of tender from any further evaluation.

Note 04: Company registration

Proof of company registration documents in the form of a copy from the Company and Intellectual Property Commission (CIPC) must be attached, including a copy of a certificate for proof of shareholding. Failure to attach the CIPC certificate shall warrant an automatic elimination of tender from any further evaluation.

Note 05: SARS Verification PIN

SARS tax registration and compliance with relevant tax legislation document in the form of a valid SARS Verification PIN certificate shall be attached. Failure to attach the Tax PIN report shall warrant an automatic elimination of tender from any further evaluation.

Note 06: Letter of Good Standing (COIDA)

Proof of a valid Letter of Good Standing with COIDA issued by the Department of Labour must be attached. The attached letter must be valid at the time of closing of tenders. Failure to attach the COIDA certificate shall warrant an automatic elimination of tender from any further evaluation.

Note 07: Municipal Account

Attach an original or a copy of a municipal utility account not older than three (3) months. The account of any of the registered Director(s) or Company **must not be in arrears for more than 90 days**. Alternatively, attach a copy of the Lease Agreement along with the utility account of the landlord, whereby the company is leasing the property it is operating from. Failure to attach a valid municipal account shall warrant automatic elimination of tender from any further evaluation.

Note 08: Audited Financial Statements

Copies of 3 Years Audited Annual Financial Statements together with an Auditor's report must be attached. Failure to attach the audited financial statements and Auditor's report shall warrant automatic elimination of tender from any further evaluation.

Note 09: Bank Confirmation Letter

Attach a proof in the form bank or e- stamped letter from the bank not older than three (3) months confirming the bank account and details. Failure to attach the bank confirmation letter shall warrant an automatic elimination of tender from any further evaluation.

Note 10: CSD Report

Attach a copy of CSD report of the company which is not older than 1 (one) month must be attached. Failure to attach the central supplier database report shall warrant an automatic elimination of tender from any further evaluation.

Note 11: CIDB Grading

A copy of Confirmation of CIDB grading of Contractor grading designation equal to **5 EP or higher** of construction work must be attached. Failure to attach the CIDB certificate shall warrant an automatic elimination of tender from any further evaluation.



.....
GM RAPOLAI
MANAGER: SUPPLY CHAIN MANAGEMENT UNIT

Name of Tenderer: _____

Authorised Signature: _____

Date: _____

Thembisile Hani Local Municipality
SCM UNIT
2026 -03- 23
TEL: 013 986 9100
P/bag X4041, Mpumalanga, 0458