

THLM/SCM13/2025-2026/TSC01 APPOINTMENT OF A PANEL OF CONSULTING ENGINEERING FIRMS (MULTI -DISCIPLINARY COMPANIES) FOR THE IMPLEMENTATION OF INFRASTRUCTURE PROJECTS FOR THEMBISILE HANI LOCAL MUNICIPALITY, ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF 36 MONTHS.

Enquiries : SE KALIPA/ GM RAPOLAI
 Our ref. : THLM/SCM13/2025-2026/TSC01
 Your ref. :
 File ref. : ADDENDUM 1
 Date : 23 MARCH 2026

ATTENTION: ALL TENDERERS

APPOINTMENT OF A PANEL OF CONSULTING ENGINEERING FIRMS (MULTI -DISCIPLINARY COMPANIES) FOR THE IMPLEMENTATION OF INFRASTRUCTURE PROJECTS FOR THEMBISILE HANI LOCAL MUNICIPALITY, ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF 36 MONTHS.

Addendum No. 1

The addendum forms an integral part of the contract documents and must be duly considered in the submission of the tender. An undersigned copy of this addendum shall be submitted with the tender documents, and failure to do this may invalidate the tender.

The addendum replaces 3 (3.12- 3.14) and 3.45-3.48 of the tender document.

Evaluation Criteria

Tender Compliance

Tender Compliance by the Contracting Firm

It must be noted that a total of **55 points** must be obtained by the Contracting Firm in relation to the requirements as mentioned on the table below failure which a tender shall be automatically eliminated from any further evaluation.

| Evaluation Criteria | Evaluation Criteria | Elimination Factor | Points obtainable | Points Claimed |
|---|---|---------------------------|--------------------------|-----------------------|
| Compulsory attendance at tender briefing (Note 01) | Must be represented at a Compulsory Tender Briefing/Site Inspection | Yes | 5 | |
| Delegation of Authority (Note 02) | Delegation of Authority for Signatory signed by Senior Directors and/or Shareholders nominating representative on the project | Yes | 5 | |
| Completing tender document (Note 03) | Must initial every page in the tender document, signing and fill the tender document in full | Yes | 5 | |

| | | | | |
|---|---|-----|---|--|
| Company registration (Note 04) | Proof of Company Registration with Company and Intellectual Property Commission (CIPC) and proof of shareholding | Yes | 5 | |
| Tax Verification Pin (Note 05) | Proof of Tax Registration and Compliance with South African Revenue Service (SARS) | Yes | 5 | |
| COIDA Certificate (Note 06) | A Proof of valid good standing letter with Department of Labour must be attached. | Yes | 5 | |
| Municipal Account (Note 07) | A statement of the municipal account must be attached. | Yes | 5 | |
| Bank Confirmation Letter (Note 08) | A proof in the form bank or e-stamped letter from the bank not older than three (3) months confirming the bank account and details. | Yes | 5 | |
| CSD Report (Note 09) | A copy of CSD report of the company which is not older than 1 (one) month must be attached. | Yes | 5 | |
| Professional Indemnity insurance (Note 10) | A copy of professional indemnity insurance of the company which has a minimum of R 20 million cover must be attached | Yes | 5 | |
| CESA (Consulting Engineers South Africa) Registration and/or SABBACO (South African Black Technical and Allied Careers (Note 11) | A copy of CESA and/or SABBACO membership registration of the company must be attached. | Yes | 5 | |
| Minimum 55 points | | | | |

Note 01: Compulsory attendance at tender briefing

Signing an attendance register for attending a compulsory tender briefing is compulsory, Attendance to the Tender briefing must be a Tenderer him/herself or a person in the direct employ of the Tenderer. Failure to attend the tender briefing shall warrant an automatic elimination of tender from any further evaluation.

Note 02: Delegation of Authority

In case of a Company, a delegation of Authority signed by the Consulting Firm's Board of Directors nominating a Team Leader as a delegated and authorized Signatory must be attached. In case of a Closed Corporation, a delegation of Authority signed by the Contracting Firm's majority Shareholders nominating a Team Leader as a delegated and authorized Signatory must

be attached. Failure to attach the delegation of authority shall warrant an automatic elimination of tender from any further evaluation.

Note 03: Completing tender document

As stipulated in the tender rules or in addition thereto, a tender document shall be completed in full with all the provided spaces signed, every page initialled accordingly and required documentation attached. The prospective bidder may not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations. Erasures and the use of correction fluid are prohibited. Failure to adherence in completing the tender document in full shall warrant automatic elimination of tender from any further evaluation.

Note 04: Company registration

Proof of company registration documents in the form of a copy from the Company and Intellectual Property Commission (CIPC) must be attached, including a copy of a certificate for proof of shareholding. Failure to attach the CIPC certificate shall warrant an automatic elimination of tender from any further evaluation.

Note 05: SARS Verification PIN

SARS tax registration and compliance with relevant tax legislation document in the form of a valid SARS Verification PIN certificate shall be attached. Failure to attach the Tax PIN report shall warrant an automatic elimination of tender from any further evaluation.

Note 06: Letter of Good Standing (COIDA)

Proof of a valid Letter of Good Standing with COIDA issued by the Department of Labour must be attached. The attached letter must be valid at the time of closing of tenders. Failure to attach the COIDA certificate shall warrant an automatic elimination of tender from any further evaluation.

Note 07: Municipal Account

Attach an original or a copy of a municipal utility account not older than three (3) months. The account of any of the registered Director(s) or Company **must not be in arrears for more than 90 days**. Alternatively, attach a copy of the Lease Agreement along with the utility account of the landlord, whereby the company is leasing the property it is operating from. Failure to attach a valid municipal account shall warrant automatic elimination of tender from any further evaluation.

Note 08: Bank Confirmation Letter

Attach a proof in the form bank or e- stamped letter from the bank not older than three (3) months confirming the bank account and details. Failure to attach the bank confirmation letter shall warrant an automatic elimination of tender from any further evaluation.

Note 09: CSD Report

Attach a copy of the CSD Summary Report of the company which is not older than one (1) month upon closing date. Failure to attach the CSD report shall warrant an automatic elimination of tender from any further evaluation.

Note 10: Professional Indemnity insurance

Attach a copy of Professional Indemnity insurance of the company which has a minimum of R 20 million cover must be attached. Failure to attach the proof of professional indemnity insurance shall warrant an automatic elimination of tender from any further evaluation.

Note 11: CESA and/ or SBTACO Registration

A copy of CESA and/ or SBTACO membership registration of the company must be attached. Failure to attach the proof of CESA and /or SBTACO membership registration shall warrant an automatic elimination of tender from any further evaluation.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Person Authorized to sign Tender:

FULL NAME:

.....

SIGNATURE: DATE:.....

Table A1 - Basic Professional Fees

| Item | Description | Amount Excluding VAT |
|------|---|---------------------------------|
| 1.1 | Estimated Cost of Construction work of which can be of any category in civil engineering field. | R 17 391 304 (R 17 392 million) |
| 1.2 | Percentage (%) Basic Professional Fees based on item 1.1 (Construction Work) * | % |
| 1.3 | Basic Professional Fees (Item 1.1 x Item 1.2) | R |

*The estimated cost of construction work is for tender purposes only. While the tendered percentage on item 1.2 will be binding for the entire period of appointment to the database, the amount on item 1.3 will be adjusted later based on the actual construction amount. Percentage (%) fees tendered on item 1.2 should preferably be not less than 5%.

Table B - Fees offered for Construction Monitoring and Safety Agent duties

| Item | Description | Unit | Quantity | Monthly Rate (Excluding VAT) | Amount |
|---|--|-------|----------|------------------------------|----------|
| 2.1 | Level 2: Pr Eng/Pr Tech 16 hours per month PLUS Level 4: Full time Technician (Minimum 3 year National Diploma plus minimum 3 years supervised experience inclusive of reinforced concrete, soils and materials) | Month | 06 | R | R |
| 2.2 | Acting as Agent of the employer in terms of OHS Construction Regulations, Occupational Health and Safety Act | Month | 06 | R | R |
| 2.3 | Training Provision to Student(s) for Experiential Learning** | Month | 06 | R10 000 | R 60 000 |
| 2.4 | Percentage (%) Handling fee and Profit in relation to item 2.3 | % | | R 60 000.00 | R |
| Combined Monthly Rate for Construction Monitoring and Supervision as well as OHSA Responsibilities = (B) | | | | | R |

**The use of item 2.3 shall be at the discretion, approval and/or direction of Thembisile Hani Local Municipality.

Table C - Recoverable Expenses for additional services based on an estimated R 17 391 304.00 Construction Amount

| Item | Description of Recoverable Expenses | Quantity | Unit | Rate Excluding VAT | Total Excluding VAT |
|--|--|----------|----------|--------------------|---------------------|
| 3.1 | EIA Investigation (Scoping report and obtaining RoD) | 1 | Lump Sum | R | R |
| 3.2 | Land Surveying including the confirmation of the Surveyor General information on the Road Reserve | 1 | Lump Sum | R | R |
| 3.3 | Geotechnical Investigations and Centre Line soil surveys | 1 | Lump Sum | R | R |
| 3.4 | All other disbursements (e.g. printing and duplication, travelling before construction stage, IT etc.) | 1 | Lump Sum | R | R |
| 3.5 | Provision of Social Facilitation at a Cost 2.25% of the Construction Amount *** | % | 2.25 | R 17 391 304.00 | R 391 304.00 |
| 3.6 | Percentage (%) Handling fee and Profit in relation to item 3.5 above | % | 0.25 | R 391 304.00 | R 97 826.00 |
| Total on Recoverable Expenses for Additional Services (C) | | | | | R |

***The use of item 3.5 shall be linked to the actual construction amount and shall only be implemented at the discretion, approval and/or direction of Thembisile Hani Local Municipality.

Table D – Professional Fees Summary

| Item | Description | Total (Excl. VAT) |
|--------------------------------|---|-------------------|
| Table A1 | Basic Professional Fees | R |
| Table B | Construction Monitoring & Supervision, and OHS Responsibilities | R |
| Table C | Recoverable Expenses for additional services | R |
| Total Professional Fees | | R |



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GM RAPOLAI
MANAGER: SUPPLY CHAIN MANAGEMENT UNIT

Name of Tenderer: _____

Authorised Signature: _____

Date: _____

Thembisile Hani Local Municipality
SCM UNIT
2026 -03- 23
TEL: 013 986 9100
P/bag X4041, Mpumalanga, 0458