



THEMBISILE HANI LOCAL MUNICIPALITY

6TH GENERATION

FINAL IDP, BUDGET AND PMS PROCESS PLAN

(2027/2028 – 2031/32)

“To Build a Truly African City that Is Citizen Centred and Driven”

TABLE OF CONTENTS

1. SECTION ONE: INTRODUCTION AND BACKGROUND.....	3
1.1.Introduction.....	3
1.2.Legislative Context.....	3
1.3.Alignment between the IDP, Budget and PMS.....	5
2. SECTION TWO: IDP, BUDGET AND PMS DEVELOPMENT PROCESS.....	5
2.1.The Annual Phases of the IDP, Budget and PMS.....	5
2.2.IDP Planning Cycle.....	7
2.3.National and Provincial Budgeting Cycle.....	7
3. SECTION THREE: BINDING NATIONAL, PROVINCIAL AND LOCAL POLICIES...8	
3.1. National Alignment.....	8
3.2. Provincial Alignment.....	9
3.3. Key Crosscutting Areas.....	9
3.4. Local Government Imperatives.....	9
4. SECTION FOUR: ORGANIZATIONAL ARRANGEMENTS.....	10
4.1.IDP Steering Committee.....	10
4.2.IDP Representative Forum.....	11
4.3.Roles and Responsibilities.....	12
4.5.Communications/Public Participation Machanism.....	18
5. SECTION FIVE: HORIZONTAL AND VERTICAL ALIGNMENT.....	18
5.1.Nkangala District Municipality (NDM) Summary of the activities and timeframes for the IDP, Budget and PMS (2026/27).....	19
5.2.NDM Schedule of Meeting Dates.....	25
5.2.1. DDM Stream Meetings.....	25
5.2.2. IDP & PMS Technical Committee Meetings.....	25
5.2.3. IDP/PMS Forum.....	25
5.2.4. Strategic Lekgotla and IDP Budget Indaba.....	25
5.2.5. Community Consultations Schedule.....	25
5.2.6. Council Seating Dates.....	26
6. SECTION SIX: ACTIVITIES FOR THE 2026/2027 FINANCIAL YEAR.....	27
6.1.IDP Representative Forum.....	32
6.2.IDP/Budget/PMS Steering Committee.....	32
6.3.Strategic Planning Session.....	32
6.4.IDP Budget Indaba.....	32
6.5.Community Consultations Schedule.....	32
6.6.Council Seatings.....	34
7. SECTION SEVEN: IDP/PMS AND BUDGET COST ALLOCATION.....	35
8. SECTION EIGHT: CONCLUSION.....	35

Figures

Page

Figure 1: IDP, Budget and PMS alignment.....	4
Figure 2: 5-year cycle of the IDP.....	6
Figure 3: National and Provincial Planning and Budgeting cycle.....	7

ABBREVIATION AND ACRONYMS

Abbreviation	Definition
IDP	Integrated Development Planning
PMS	Performance Management System
SDBIP	Service Delivery and Budget Implementation Plan
SDF	Spatial Development Framework
KPA	Key Performance Area
MM	Municipal Manager
GM	General Manager
PED	Planning and Economic Development
NDM	Nkangala District Municipality
HOD	Head of the Department
CFO	Chief Financial Officer
MYCO	Mayoral Committee
MPAC	Municipal Public Accounts Committee
MEC	Member of the Executive Committee
AG	Auditor General
NT	National Treasury
PT	Provincial Treasury
COGHSTA	Cooperative Governance, Human Settlements and Traditional Affairs
MSA	Municipal Systems Act
MFMA	Local Government: Municipal Finance Management Act
SMME	Small Medium Micro Enterprise
LED	Local Economic Development
NDP	National Development Plan
MTDP	Medium-Term Development Plan
SPLUMA	Spatial Planning and Land Use Management Act
DDM	District Development Model
PSDF	Mpumalanga Provincial Spatial Development Framework
MIMP	Mpumalanga Infrastructure Master Plan

1. SECTION ONE: INTRODUCTION AND BACKGROUND

1.1. Introduction

In order to ensure certain minimum quality standards of the Integrated Development Plan (IDP), and proper coordination between and within spheres of government, the preparation of the Process Plan has been referenced from the Municipal Systems Act (Act No. 32 of 2000). The preparation of a Process Plan, which is, in essence, the IDP Process sets out in writing the procedures to be followed within a financial year to produce a credible Integrated Development Plan and requires adoption by Council.

This plan must include the following: -

- A Programme specifying the time frames for the different planning steps;
- Appropriate mechanisms, processes and procedures for consultation and participation of local communities, organs of state, traditional authorities, and other role players in the IDP drafting process;
- An indication of the organizational arrangements for the IDP process;
- Binding plans and planning requirements, i.e. policy and legislation; and
- Mechanisms and procedures for vertical and horizontal alignment.

The Purpose of the Municipal IDP, Budget and PMS Process Plan is to serve as legally binding schedule for the drafting, adoption, and review of the IDP and budget, preventing unnecessary delays and aligning the municipality's planning with national and provincial government programs.

1.2. Legislative Context

In South Africa, an Integrated Development Plan (IDP) document is legally mandated and primarily governed by the Local Government: Municipal Systems Act, No. 32 of 2000. The legislative framework establishes the IDP as a municipality's principal strategic planning document.

The Constitution of the Republic of South Africa (Act 108 of 1996)

Sections 152 and 153 legally oblige local governments to prioritize the basic needs of the community and promote social and economic development through integrated planning

Local Government: Municipal Systems Act (Act 32 of 2000): Chapter 5 of the Municipal Systems Act details the legal requirements for drafting an IDP.

- Section 25: Mandates every municipal council to adopt a single, inclusive, and strategic plan within a prescribed period after the start of its elected term.
- Section 26: Outlines the core components required in an IDP, including a long-term vision, development strategies, a Spatial Development Framework (SDF), and a financial plan.
- Section 27: Requires district municipalities to adopt an integrated development framework to align the IDPs of local municipalities within its area.

- Section 28 (1): Legally binds a municipal council to adopt a written process plan to guide the planning, drafting, adoption, and review of the IDP.
- Section 28 (2) & (3): Obligates the municipality to consult the local community before adopting the process plan and give public notice of the intended planning framework.
- Section 29: Mandates a process that involves community consultation, alignment with national/provincial plans, and proper roles and responsibilities.
- Section 34: Compels the council to review its IDP annually based on performance assessments and changing circumstances.

Local Government: Municipal Finance Management Act (Act 56 of 2003): The Municipal Finance Management Act (MFMA) secures alignment between the municipal budget and the IDP. It ensures that projects identified within the strategic plan are realistically funded.

- Section 21 (1): Requires the Mayor of a municipality to coordinate the process for preparing the annual budget and reviewing the IDP
- Section 21 (1)(b): Mandates that the Mayor table a time schedule outlining the steps for the budget preparation and IDP review process at least 10 months before the start of the budget year. This timeline must be fully embedded within the IDP Process Plan.

Local Government: Municipal Planning and Performance Management Regulations (2001): Governs how the Service Delivery and Budget Implementation Plan (SDBIP) and the performance management system (PMS) align chronologically with the IDP phases within the process plan.

Local Government: Municipal Structures Act (Act 117 of 1998): Sets out the distinct powers, functions, and internal institutional arrangements between district and local municipalities that guide the planning structures defined inside the Process Plan.

Spatial Planning and Land Use Management Act (SPLUMA, Act 16 of 2013): Requires the Spatial Development Framework (SDF) of municipality a core piece of the IDP to align with national and provincial spatial directives.

District Development Model: the DDM was adopted by the Cabinet in August 21, 2019, with the core objectives of ensuring cooperative governance within the three spheres of government, creating a long-term joint strategic plan for all 44 districts and 8 metros and improving service delivery.

Core Requirements of the DDM

- **One Plan Creation:** Develop a joint, long-range strategic plan for each district and metro space.
- **Intergovernmental Alignment:** Link national, provincial, and local plans, budgets, and implementation.
- **IDP Synchronization:** Harmonize and feed the One Plan into existing municipal Integrated Development Plans.
- **Joint Budgeting:** Align financial resources and investments across all levels of government.
- **DDM Hubs:** Establish local resource centers to house scarce skills like

planners and engineers.

- **Stakeholder Inclusion:** Involve local communities, labor groups, and the private sector.

1.3. Alignment between the IDP, Budget and PMS.

The IDP is a 5-year strategic plan that defines the municipality's developmental vision, objectives, and community needs. Budget is the financial blueprint that allocates resources (funds) specifically to execute the projects and programs outlined in the IDP. PMS/SDBIP is the implementation tool that checks if the municipality is achieving the aims and targets set in the IDP and funded by the budget.

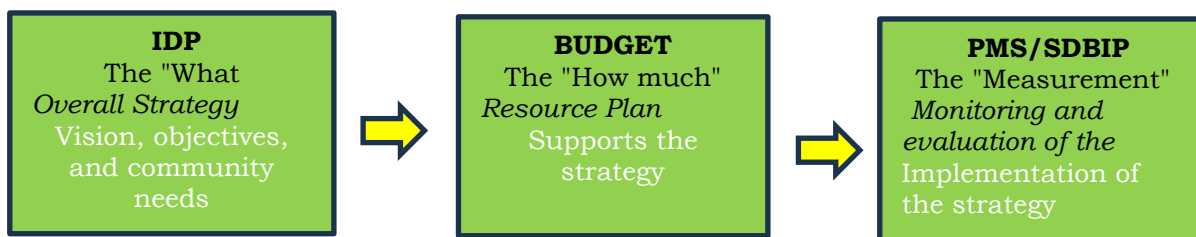


Figure 1: IDP, Budget and PMS alignment

2. SECTION TWO: IDP, BUDGET AND PMS DEVELOPMENT PROCESS

The Integrated Development Plan (IDP), Budget, and Performance Management System (PMS) are closely aligned and run concurrently in local government planning. The five interconnected phases that guide annual cycle of the IDP.

2.1. The Annual Phases of the IDP, Budget and PMS.

Timeframe	Activity	Timeframe
Preparation & Pre-planning Phase	The municipality drafts and tables an annual Process Plan and Framework Plan in council to outline the schedule, responsibilities, and public participation procedures. The strategic direction and performance metrics are reviewed.	30 August 2026
Phase: Analysis	The municipality assesses current development levels, backlogs, and community needs. It also evaluates performance measures from the previous year to understand where gaps exist Alignment: A draft Process Plan and Framework Plan are developed to establish a timetable for IDP, Budget, and PMS activities.	September – October 2026
Phase: Strategies and Projects	Municipal leadership reviews and refines the municipality's vision, mission, and strategic	January 2027

	objectives. Specific projects, project designs, targets, and funding sources are identified. Alignment: Strategic interventions and key performance areas (KPA's) are determined to address the needs and backlogs identified in the Analysis phase. Project targets and capital investments are tied to the budget allocation. Key Performance Indicators (KPIs) are attached to projects for the PMS.	
Phase: Integration and Consolidation	All departmental and sector plans (infrastructure, finance, economic) are consolidated. Alignment: The Draft IDP is aligned with the Draft Annual Budget to ensure that every planned project has an allocated budget. Draft performance contracts are prepared for municipal managers.	31 March 2027
Phase: Approval, Adoption and Publication	The Draft IDP, Budget, and related documents are published for public participation. Mayoral Outreaches are conducted across various wards to give communities an opportunity to voice their input before the budget and IDP are finalized. Alignment: Finally, the municipal Council approves and adopts the IDP and the annual budget. The PMS is subsequently finalized to track the execution of these adopted plans.	31 April 2027
Consideration & Approval Phase	Action: The municipality reviews public inputs and incorporates necessary amendments. Council then considers the final IDP and Annual Budget for adoption and approval before 31 May. The reviewed IDP is submitted to MEC COGHSTA within 10 working days after the IDP approval by Council.	31 May 2027
Phase: Implementation & SDBIP	Action: Within 28 days of the budget's approval, the Mayor must approve the Service Delivery and Budget Implementation Plan (SDBIP). Performance contracts for senior managers are finalized, linking the IDP's strategic goals to daily operations and the PMS. Implementation and performance monitoring then occur throughout the financial year.	June – 30 June (Ongoing)

2.2. IDP Planning Cycle

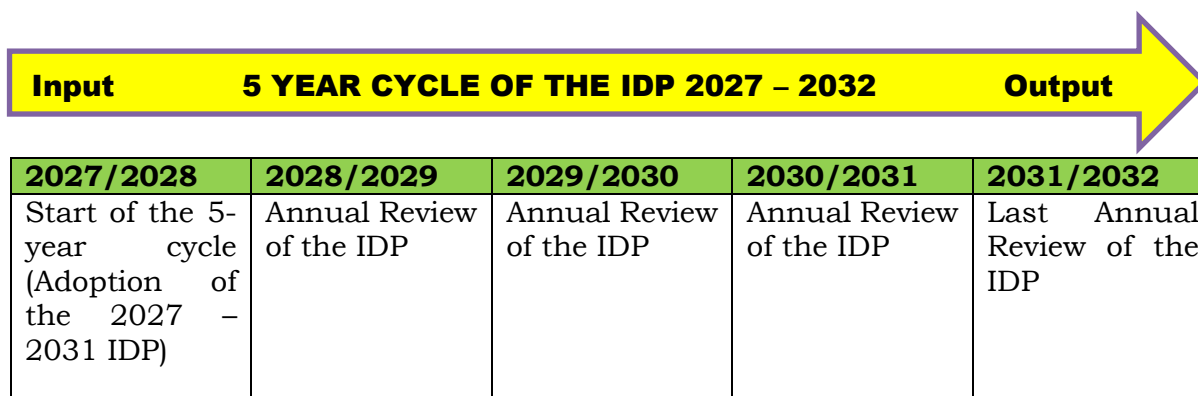


Figure 2: 5-year cycle of the IDP

2.3. National and Provincial Budgeting Cycle

The National and Provincial Government Departments' Budgeting cycle which informs and is informed by the Municipal Planning and Budgeting cycle and is depicted in the Diagram below. It is important for Municipality to take note of these Budgeting cycles to ensure relevant and useful input into the Budgeting processes of Provincial Government at strategic times. In doing this, Municipality will ensure that their priorities are captured and adequately addressed and that IDP implementation is facilitated. This does not withstand the work that must be done by the respective Provincial and National Sector Departments to ensure that their programmes are responsive to the core developmental needs of communities as enshrined in the IDP.

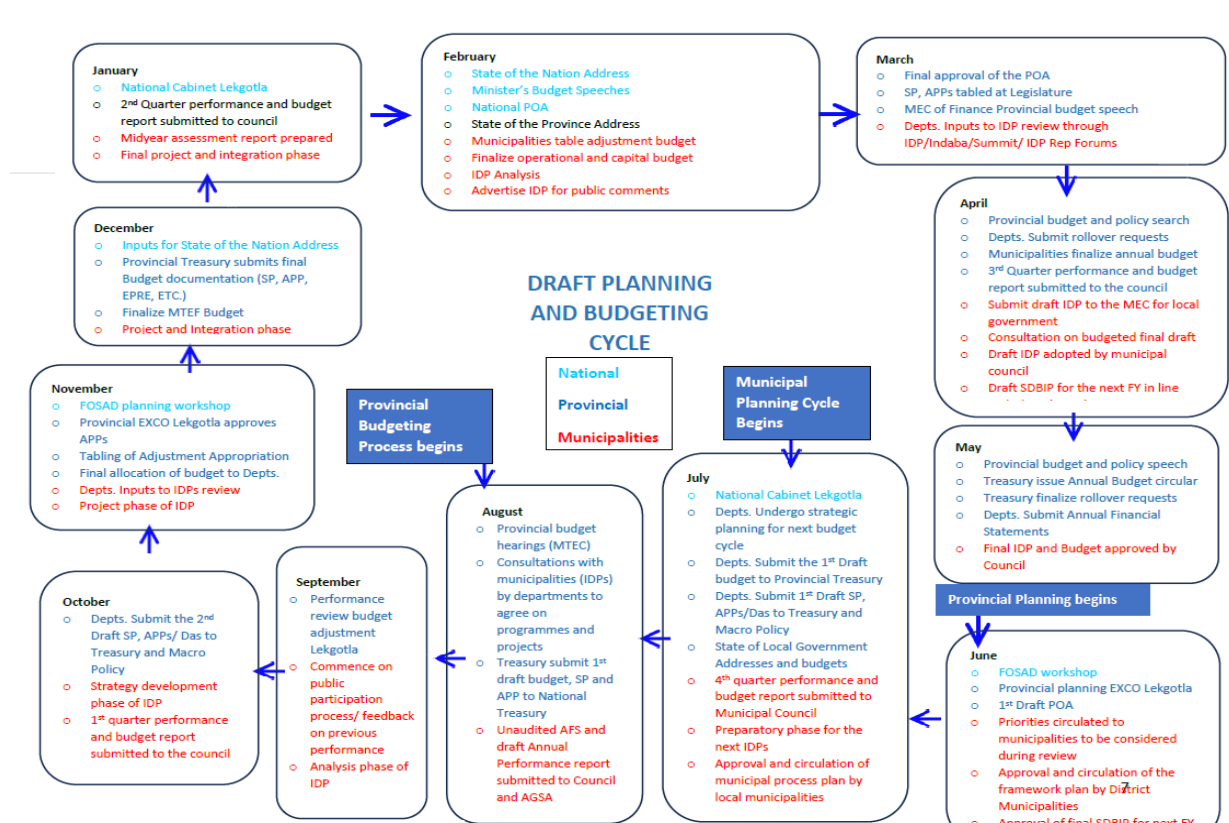


Figure 3: National and Provincial Planning and Budgeting cycle

3. SECTION THREE: BINDING NATIONAL, PROVINCIAL AND LOCAL POLICIES

An Integrated Development Plan (IDP) must align it with national, provincial, and district policies to ensure that local needs are met within broader developmental goals, allowing scarce resources to be coordinated for maximum community impact.

3.1. National Alignment

National Development Plan (NDP) 2030: This is the country's primary long-term blueprint for eliminating poverty and reducing inequality. Municipalities must align their local economic development, infrastructure planning, and spatial transformation goals with the NDP.

The Medium-Term Development Plan (MTDP) 2024–2029: Aligns with municipalities through the District Development Model (DDM) and local Integrated Development Plans (IDPs) to ensure coherent service delivery and infrastructure development across all three spheres of government.

Local Government: Municipal Systems Act (2000): Chapter 5 of this Act sets the explicit legal requirement for every municipality to adopt an inclusive five-year IDP that aligns with national and provincial sectoral plans.

Local Government: Municipal Finance Management Act (MFMA) (2003): Ensures that the municipal budget is directly informed by and aligned with the strategic priorities set out in the IDP.

Spatial Planning and Land Use Management Act (SPLUMA) (2013): A framework that dictates how municipalities handle land use spatial development to correct apartheid-era spatial planning legacies. Local Spatial Development Frameworks (SDFs) are central components of the IDP.

White Paper on Local Government (1998): This established the concept of "developmental local government," introducing the IDP as a critical tool for performance management, participatory planning, and service delivery.

The Constitution of the Republic of South Africa (1996): Municipal plans must uphold the rights enshrined in the Constitution, such as the progressive realization of the right to adequate housing and basic services.

The District Development Model (DDM) is a operational framework designed to synchronize service delivery and economic development across all 44 districts and 8 metropolitan municipalities. It unifies national, provincial, and local government budgets and plans into a single joint "One Plan" per area to eliminate fragmented infrastructure spending. DDM Treats each district or metro space as a specific hub for targeted economic growth, local procurement, and job creation.

3.2. Provincial Alignment

Mpumalanga Vision 2030 – the province's long-term development framework aligned with the National Development Plan.

Mpumalanga Provincial Spatial Development Framework (PSDF) guides spatial planning, land use, infrastructure investment, and development patterns across the province.

Mpumalanga Infrastructure Master Plan (MIMP) 2060: Updated from the 2012 plan, this policy guides public and blended private financing to address logistical gaps and support local economic development, such as cargo airports, rail systems, and new agri-hubs.

Mpumalanga Industrial Development Plan (MIDP): Focuses on boosting competitive industries such as agriculture, forestry, mining, and manufacturing. Key implementations include the Nkomazi Special Economic Zone (SEZ), timber technology parks, and the Mpumalanga International Fresh Produce Market.

Mpumalanga Green Economy Development Plan: Acknowledging the province's transition from coal, this policy promotes renewable energy projects, mineral beneficiation, and the rehabilitation of old mining lands for agricultural and solar manufacturing use.

Integrated SMME & Tourism Strategies: Focuses on Township Economic Development and a dedicated Tourism Recovery Plan to upskill small business owners, support youth infrastructure participation, and reposition Mpumalanga in both global and national markets.

Provincial Sector Plans including transport, housing, environmental management, economic development, health, education, and other sector strategies that are binding on municipalities.

3.3. Key Crosscutting Areas.

Local Economic Development (LED): A cross-cutting priority that influences sector departments by building local economic capacity, stimulating job creation, and fostering public-private investment.

Environmental & Climate Change Management: Ensuring sustainability by integrating climate adaptation chapters and disaster management frameworks into municipal operational planning.

Financial Strategy & Sustainability: Ensuring that all IDP project proposals are financially feasible and linked to the municipality's annual budget.

3.4. Local Government Imperatives

Council Resolutions and By-Laws: The IDP, budget, and PMS processes will

incorporate council-approved resolutions, by-laws, and local policies to ensure compliance with local governance frameworks.

Sector Plans (Water, Housing, Transport, Environment, etc.): Sector-specific priorities and standards will be incorporated into project planning, budgeting, and performance monitoring to ensure integrated service delivery and compliance with statutory requirements.

4. SECTION FOUR: ORGANIZATIONAL ARRANGEMENTS

4.1. IDP Steering Committee

The Integrated Development Plan (IDP) Steering Committee is a technical, internal municipal committee that guides the development and annual reviewal of the municipal strategic development (IDP document). It ensures that community needs, infrastructure requirements, budgets are accurately integrated and the monitors the implementation of the municipal IDP/Budget and PMS Process Plan. The committee ensures that proposed municipal projects match the available operational and capital budget, preventing unfunded mandates. Acts as a quality assurance body, verifying that the IDP document aligns with the South Africa Municipal Systems Act. Through coordinating different municipal departments (e.g., housing, water, electricity, and finance) to create a cohesive, unified service delivery plan. It also provides technical support and factual data to the Executive Mayor and the Executive Committee, allowing them to provide effective political guidance during the planning process.

Composition of the IDP Steering Committee

The Municipal Manager is the designated Manager for the IDP process, however, should the Municipal Manager not be able to perform some of the IDP functions, the IDP Manager should. The Municipal Manager decides on the following:

- Powers and functions to be delegated;
- Responsibility remaining with Municipal Manager/accountability; and
- Reporting mechanisms.

The composition of IDP Steering Committee is as follows: -

Chairperson	Municipal Manager/IDP Manager/Delegated Member by the MM
Secretariat	Official of the Municipality
Members	Heads of the Department (HOD's) IDP Manager Budget Manager PMS Manager PMU Manager External Stakeholders on ad-hoc basis

Terms of Reference of the IDP Steering Committee

- To ensure that the Process Plan is finalized and adopted by Council;
- To adjust the IDP according to the proposals of the MEC;
- To identify additional role-players to sit on the IDP Representative Forum;
- To ensure the continuous participation of role players;

- To monitor the participation of role players;
- To ensure appropriate procedures are followed;
- To ensure documentation is prepared properly;
- To carry out the day-to-day management of the IDP process;
- To respond to comments and enquiries e.g. MEC comments;
- To ensure alignment of the IDP with other IDP's within the District Municipality;
- To co-ordinate the inclusion of Sector Plans into the IDP documentation;
- To ensure alignment between the IDP, SDBIP and Budget;
- To co-ordinate the inclusion of the Performance Management System (PMS) into the IDP; and
- To submit the reviewed IDP to the relevant authorities.

4.2. IDP Representative Forum

The purpose of the IDP Representative Forum is to institutionalize and guarantee representative participation in the IDP processes, therefore its established to be part of the drafting, and annual review and monitoring of the IDP processes.

Composition of the IDP Representative Forum.

- In correspondence with the Local Government: Planning and Performance Management Regulations "A Forum must be representative of the composition of the local community of the municipality". Therefore, subsequent to the regulation the following are the proposed members of the IDP RF.
- The Executive Mayor;
- Members of the executive committee;
- The District municipality;
- Heads of the departments/senior officials of the departments sector;
- Officials who serve on the IDP/Budget Steering Committee;
- Representative of municipal wide organized groups;
- Advocates for unorganized groups;
- Traditional leaders;
- Business and academic institutions;
- Farmers unions;
- Mining houses; and
- Legally recognised local organisations specialising in community development and growth(representatives)

IDP Representative Forum Terms of Reference.

The functions of the IDP Representative Forum are as follows: -

- Form a structural link between the municipality and public by informing interested groups, communities and organisations on relevant planning activities and their outcome;
- Provide an organizational mechanism for discussion, negotiation and decision making between the stakeholders;
- Analyze and integrate issues, determine priorities, strategies, projects/programmes and identify budget requirements;
- Discuss and comment on the draft IDP/Budget;

- Monitor performance of the planning and implementation process; and
- Ensure communication between all stakeholders representatives of municipal governments.

4.3. Roles and Responsibilities

Role Player	Roles and Responsibility
Council	IDP Final decision-making; and Approval of the reviewed IDP documentation including the process followed thereto
	BUDGET • Council must approve the budget before the start of the financial year. • Council to consider draft budget. • Council to approve unforeseen and unavoidable expenses.
	PMS • Final decision making; • Approve Performance Management Framework; • Consider and adopt final report • MM: Submit draft SDBIP and performance agreement to Mayor 14 days after budget approval; • MM: Submit final SDBIP and his/her performance agreement for signing by Mayor • Departmental heads: Submit performance agreements for signing by MM; • MM: Submit signed SDBIP and performance agreements to Council for noting; • MM: Submission of audit report via MAYCO to Council within 1 month of receipt. • MM (PMS Manager): Submit report via MAYCO to the Council about mechanisms, systems, and processes for auditing the results of performance measurements as part of the internal auditing process. • PMS Manager: Obtain Council approval for the mechanisms, systems, • and procedures of the performance management policy framework.
Executive Mayor and Mayoral Committee e	IDP • Decision on the Framework/Process Plan for the IDP Review • Responsible for the overall management, co-ordination and monitoring of the drafting process and may assign some of the responsibilities to the Municipal Manager

	• Submit reviewed IDP Framework and Draft IDP to Council for approval • Develop terms and criteria for the establishment of the IDP-RF within the Legislative confines.
	BUDGET • Table Draft Budget to Council at least 90 days before the start of the new financial year. • Table budget timetable to Council. • Report authorization of unforeseeable and unavoidable expenses at Council meeting after having authorized such expenses. • Approval of Service Delivery and Budget Implementation Plan (SDBIP). • Ensure conclusion of the Municipal Manager Section 56 Managers' Performance Agreements. • Ensure that the management's performance agreements are made public. • Submit to Council an annual report within 7 months after the end of the financial year.
	PMS • Establishing the performance agreement for the Municipal Manager in terms of the PMS. • Determine KPA's for MM based on institutional KPI's. • Determine the performance objectives and targets that the MM must meet in relation to the KPA's. • Negotiate the performance objectives and targets that the MM must meet.
Municipal Manager	IDP • Decide on Planning process • Monitor the process and report to Council on the progress • Overall Management and coordination
	BUDGET • Give notice of bank account to National Treasury (NT) and Auditor General (AG). • Supply NT and AG with list of bank accounts • Table consolidated report of all withdrawals from bank account to Council within 30 days after the end of each quarter • Submission of audit draft budget implementation plan to Mayor within 14 days after approval of the budget • Perform mid-year financial performance assessment of the Municipality and the submission of the report to the Mayor • The submissions of the annual financial statements to the AG within two months after the end of the Financial Year • Submission of annual oversight reports to the Provincial Legislature within 7 days after adoption by Council.

	PMS • Establishment of a performance audit committee • Establishing performance agreements for Section 56 Managers • Determine KPA's for each departmental head • Determine proposed performance objectives and targets that each departmental head must meet in respect of each KPA. • Conclude and sign performance agreements with each departmental head. • Performance monitoring of the OPMS • Develop standard progress and variance reporting format • Develop forms and/or electronic database for tracking progress and variance on quarterly basis. • Determine the frequency of progress and variance reporting, including dates for submitting reports. • Perform mid-year non-financial performance assessment of the Municipality and the submission of the report to the mayor • Verification of interim PMS measurement results • Submission of annual performance report to Council via MAYCO for consideration and approval. • Submission of approved annual performance report, together with financial statements, to the Auditor General • Receive external Auditor's report • Submission of audit report via MAYCO to Council within 1 month of receipt; • Compile draft annual report via MayCo to Council for tabling; • Make copies available to the public; • Submit a copy of the report to the MEC for local government in the Province. • Submit a copy of the report to the Auditor General and any other institutions prescribed by legislation; • Compile annual report for oversight report to be adopted by Council.
IDP Steering Committee	IDP Steering Committee • Process Plan management body • Allocation of duties and monitoring • Overall management including appointment of technical consultants if necessary • Decision on roles and responsibilities • Identification of stakeholders in consultation with other role players with other role players • Determine priorities and projects • Manage draft Action Programme • Commission research studies and recommend appointment of service providers

	Decide on matters to be referred to the Extended Technical Committee for alignment and integration
IDP Representative Forum (IDP-RF)	IDP - Providing organizational mechanisms for discussion, negotiation and decision making between stakeholders including Municipalities and government departments during the review process - Monitoring performance of the Planning and implementation process - Making recommendations to Council on Planning and development priorities; and - Facilitate alignment of Inter-Spherical Planning within the District's jurisdictional area.
Provincial Sector Departments and Private Sector	IDP - Identify an IDP Coordinator in the Sector Departments - Contribute knowledge and ideas about Planning issues in the province and sectors; - Contribute relevant information on the Provincial sector departments plans, programmes, budgets, objectives, strategies, and projects in a concise and accessible manner; - Ensure that their objectives and strategies and projects take various IDPs into consideration and adjust their Strategic Plans accordingly; - Engage in the process of alignment with District Municipalities, and participate in the Provincial management system and co-ordination; - Ensure optimal participation in the IDP-RF, and other related Structures. - Participate in the IDP Representative Forum,
Civil Society Organizations/CBO S/NPOS/ NGOS	IDP - Actively participate in public consultations, forums, and workshops to provide input on community needs and priorities. - Ensure that marginalized or vulnerable groups (e.g., women, youth, persons with disabilities) are represented in the planning process. - Disseminate information about the IDP process and planned projects to communities to encourage transparency and feedback. - Advocate for social, economic, and environmental priorities identified by the communities to be included in the IDP. - Track whether community needs and concerns expressed during consultations are reflected in the draft IDP. Budget

	• Engage in budget hearings, submission of inputs, and community-based budget consultations. • Provide oversight to ensure that municipal budgeting aligns with community priorities and IDP objectives. • Lobby for equitable allocation of resources to underserved or vulnerable communities. • Identify and report discrepancies, inefficiencies, or misalignment between allocated budgets and planned service delivery.
Ward Committees	• Teach residents about the IDP process and what it means for their local area. • Mobilize Residents: Encourage community members to attend public meetings and regional IDP consultation sessions. • Consolidate Priorities: Gather, sort, and submit ward-level needs and development priorities directly to the council. • Monitor Progress: Track how well the municipality implements IDP projects within the ward throughout the year. • Report Back: Inform community members regularly about decisions and progress related to the IDP and budget. • Escalate Issues: Raise implementation challenges and local grievances upward through the ward councillor. • Represent Sectors: Voice the diverse interests of local groups like youth, women, and businesses, keeping the committee non-partisan.
Community Development Workers	• Community Mobilization: Encourage residents to attend and actively engage in municipal IDP and budget consultation processes. • Needs Assessment: Collect, profile, and document community needs, problems, and local assets to shape municipal planning. • Proposal Development: Assist community-based groups in developing and submitting formal project proposals for inclusion in the IDP. • Information Dissemination: Inform citizens about municipal services, government programmes, and feedback loops regarding service delivery. • Intergovernmental Liaison: Coordinate between local structures, ward committees, and different spheres of government to align community priorities.
Traditional Leaders	• Community Mobilization: Encouraging local residents to participate in IDP consultative meetings and planning sessions. • Needs Identification: Assisting municipalities in recognizing and prioritizing the specific infrastructure and service delivery needs of rural areas.

	• Advisory & Advocacy: Acting as developmental advisors to municipal councils and advocating for balanced resource allocation between urban and rural sectors. • Land Use & Implementation: Collaborating on rural land use management and aiding in local project implementation and resource mobilization.
--	---

4.4. Stakeholders

Stakeholders in the Integrated Development Plan (IDP) play a vital role through bridging the gap between government objectives and community needs. Active participation of various stakeholders local ensures development is people-centered, reduces service delivery protests, aligns municipal budgets with grassroots priorities, and enforces the transparency mandated by South African legislation.

Government Stakeholders	District ○ Nkangala District Municipality ○ Nkangala Economic Development Agency Provincial Departments ○ Department of Cooperative Governance Human Settlements and Traditional Affairs ○ Department of Economic Development and Tourism ○ Department of Education ○ Department of Health ○ Department of Social Development ○ Department of Water and Sanitation ○ Department of Sport, Culture and Recreation ○ Department of Public Work, Roads and Transport ○ Department of Agriculture, Rural Development, Land and Environmental Affairs ○ Department of Land Reform and Rural Development ○ Department of Energy and Electricity ○ Office of the Premier State Owned entities ○ ESKOM Provincial Public Entities & Agencies ○ Mpumalanga Economic Growth Agency National Public Entities & Agencies ○ National Youth Development Agency
Private Stakeholders NGOs/NPO's	○ Palesa Mine ○ Vergenoeg Mine ○ Bank Collery ○ Kwagga Mall ○ Phola Mall

	○ KwaMhlanga Mall ○ Waste Aid ○ PETCO (Waste collection and Recycling) ○ The South African Association of Youth Clubs (SAAYC)
Local Organisations	○ Local Tourism Organization ○ Local Economic Development ○ Thembisile Hani Sport Federation ○ Elderly Person Forum ○ Local Aid Forum ○ Disability Forum ○ Widor/widows Forum ○ Youth Briargate ○ CONTRALESA (Traditional Leaders) ○ Traditional Healers Forum ○ Moral Regeneration Local Council ○ Religious Leaders ○ Thembisile Youth Development ○ Thembisile Local Drug Action Committee ○ Ikutani Radio Station ○ Moutse Community Radio Station ○ Flair FM Radio Station

4.5. Communications/Public Participation Mechanisms

The Thembisile Hani Local Municipality utilizes various platforms to promote and enhance public participation. The municipality seeks to uphold constitutional rights to transparency, empower residents to participate in local governance, and build trust through accountability.

The following communications platforms are utilized to communicate various activities of the municipality and the IDP/Budget/PMS Processes: -

- Ward-based Community Consultation meetings;
- Newspaper advertisements;
- Emails;
- Thembisile Hani Newsletter;
- Thembisile Hani Social Media Platforms (Facebook, TikTok, X App, Instagram);
- Digital Posters;
- Municipal Website;
- Bika Sirhelebhane (WhatsApp);
- Radio broadcasting;
- Television broadcasting;
- Load hailing;
- Municipal Notice Boards; and
- Livi Lemphakatsi (Provincial tool).

5. SECTION FIVE: HORIZONTAL AND VERTICAL ALIGNMENT

The District Development Model (DDM) aligns with local municipality Integrated Development Plans (IDPs) by serving as a collaborative, long-term framework that harmonizes and anchors municipal planning within broader national and provincial

strategies.

The DDM enforces a joint planning process, compelling all three spheres of government to align their financial resources and technical capabilities directly with the priorities highlighted in local IDPs.

Breaking Intergovernmental Silos: Historically, national and provincial departments deployed budgets in local areas without consulting the local municipality. The DDM enforces a joint planning process, compelling all three spheres of government to align their financial resources and technical capabilities directly with the priorities highlighted in local IDPs.

Institutionalized Coordination Forums: Municipalities actively engage in district planning forums and DDM hubs. Through these structures, Municipal Managers and IDP coordinators ensure that any short-to-medium-term service delivery targets match the district's collective developmental vision

5.1. NDM Summary of the activities for the IDP, Budget and PMS (2026/27).

Nkangala District Municipality Development Framework

Stages In The IDP/Budget/PMS Process	Process	Responsibility	Time Frame
PREPARATORY PHASE	BUDGET PROCESS		
	Submit the approved operating and capital Budget to National and Provincial Treasuries in both printed and electronic copies and publish the documents on the municipality's website.	MM	June 2026
	Finalising of all plans and budget working paper files to implement the approved budget.	CFO / MM	June 2026
	PERFORMANCE MANAGEMENT PROCESS		
	Municipal Manager to submit the 2026/27 draft SDBIP to the Executive Mayor.	M/MPMS Manager	June 2026
	Executive Mayor approves the 2026/27 SDBIP	Executive Mayor/PMS Manager	June 2026
	Municipal Manager to submit the draft 2026/27	MM /PMS	July 2026

Stages In The IDP/Budget/PMS Process	Process	Responsibility	Time Frame
	performance agreements to the Executive Mayor	Manager	
	Approval & signing of 2026/27 performance agreements	Executive Mayor and MM	July 2026
PLANNING & ANALYSIS PHASE	IDP PROCESS		
	▪ Adoption of draft IDP / Budget/performance IDP Framework process plan	GM and PED	July 2026
	Consulting on IDP / Budget and performance process plan	GM and PED	July 2026
	Adoption of the final IDP / Budget and performance Framework Plan /Process Plans	GM and PED	August 2026
	Assessment of the previous IDP performance, level of development & backlogs (IDP Steering Committee)	GM and PED	November 2026
	Stakeholder Engagements	Executive Mayor	December 2026
	BUDGET PROCESS		
	Review previous year's processes, what worked well, what didn't, where to improve and issues to address for legislative compliance and completion of the Budget Evaluation Checklist (BEC)	Executive Mayor	July - August 2026
	▪ Tabled an IDP and budget process plan to council for approval. ▪ Tabled to council an adjustment budget for Roll over capital projects		

Stages In The IDP/Budget/PMS Process	Process	Responsibility	Time Frame
	in terms of section 28(2)(e) ▪ To enable the preparation of a budget that is MSCOA compliant. ▪ Prepare and commence with the budget process and engage departments on budget-related issues. ▪ Conducting workshops with departments and the budget steering committee on budgeting on mSCOA.		
	PERFORMANCE MANAGEMENT PROCESS		
	Approve 2026/27 Reviewed PMS Framework Policy	MM/PMS Manager	June 2026
	Publish 2026/27 performance agreements and plans within 14 days on the website	Executive Mayor/PMS Manager	July 2026
	Submit 2026/27 performance agreements to MEC co-operative governance and traditional affairs.	Executive Mayor	July 2026
	Finalise Annual Performance Report	MM/PMS Manager	August 2026
	Table 2025/26 draft Annual Performance Report before Council	Executive Mayor	December 2026
	Submit the 2025/26 Annual Performance Report to the Office of the Auditor General	MM/PMS Manager	December 2026
STRATEGY	IDP PROCESS		
	IDP Strategic Lekgotla	Executive Mayor	March 2027
	PERFORMANCE MANAGEMENT PROCESS		

Stages In The IDP/Budget/PMS Process	Process	Responsibility	Time Frame
	1st 2026/27 quarterly reports	MM	November 2026
PROJECTS & INTEGRATION	IDP PROCESS		
	Designs of project proposals, setting of project objectives, targets and indicators.	All Departments	January - March 2027
	Integration of sector plans into the IDP to address community basic service needs, e.g. water, roads, electricity, etc.	All Sector Departments/ GM and PED Manager	March – April 2027
	BUDGET PROCESS		
	Prepare draft budget for the ensuing year 2026/27 and the projections for the two outer years (MTREF).	All Departments	November-December 2026
	- Finalisation of the draft 2026/2027 annual budget and MTREF that is mSCOA-compliant. - Tabling the inputs of the draft budget to the budget steering committee.	CFO	January – February 2027
	ADJUSTMENTS BUDGET PROCESS		
	Finalisation of the Mid-year assessment report for 2026/27 for adoption by the council	MM	January 2027
	- Finalisation of the 2026/27 adjustments budget informed by the mid-year assessment report - Submit to the provincial and national treasuries - Place the Adjustment budget on the municipal website	CFO	February 2027
	Consolidation, integration and prioritisation of	CFO	February

Stages In The IDP/Budget/PMS Process	Process	Responsibility	Time Frame
	projects submitted in accordance with the IDP priorities.		2027
	PERFORMANCE MANAGEMENT PROCESS		
	Table final Annual Report before Council	Executive Mayor/PMS Manager	December 2026
	Mid-year written assessment for section 56 managers	MM/PMS Manager	February 2027
	Submit the Annual Performance Report to MEC for Local Government	MM/PMS Manager	December 2027
APPROVAL/TABLING/ADOPTION	IDP PROCESS		
	Tabling of the draft IDP to the Mayoral committee and Council	Executive Mayor	March 2027
	Advertise the draft IDP for Comments	MM	April 2027
	Stakeholder Engagements	Executive Mayor	April 2027
	Table the Final IDP before Council	Executive mayor	May 2027
	Submit the approved IDP to the MEC of Local Government within 10 days after approval	MM	June 2026
	Advertise the approved IDP	Municipal Manager	June 2026
	BUDGET PROCESS		
	Tabling of the adjustments budget before the Mayoral Committee.	MM	February 2026
	Tabling of adjustment budget before Council	Executive Mayor	February 2027
	Presentation of the	Departmental	February

Stages In The IDP/Budget/PMS Process	Process	Responsibility	Time Frame
	departmental strategic planning outcomes to the IDP and Budget Steering Committee	Heads	2027
	Tabling of the draft Budget to the Mayoral committee and Council	MM	March 2027
	Make public notice on the draft budget in local newspapers, libraries, municipal offices and invite public representations.	MM	April 2027
	Community consultation on the tabled draft IDP/budget	Speaker/Executive Mayor	February - April 2027
	Review tabled budget to incorporate community consultation inputs	CFO	April 2027
	- Table final annual budget & MTREF that is mSCOA compliant for council adoption - Submit to Provincial and National treasury - Place the final budget on the municipal website	Executive Mayor	May 2026
	PERFORMANCE MANAGEMENT PROCESS		
	Prepare an oversight report on Annual Report.	MPAC	January 2027
	Table oversight report to Council after consideration of the Annual Report.	MPAC	January 2027
	Make public the oversight report within seven (7) days of the adoption of the annual report.	MM MPAC	January/February 2027
	Submit the annual report and oversight report to MEC Local Government	MM	January/February 2027

Stages In The IDP/Budget/PMS Process	Process	Responsibility	Time Frame
	3 rd Quarterly Performance report for 2026/27	MM	April 2027

5.2. NDM Schedule of Meeting Dates.

5.2.1. DDM Stream Meetings

Stream	Quarter1	Quarter 2	Quarter 3	Quarter 4
DDM Clusters	07 September 2026	02 November 2026	01 March 2027	07 June 2027
DDM Technical	14 September 2026	09 November 2026	08 March 2027	14 June 2027
DDM Council	29 September 2026	09 December 2026	23 March 2027	29 June 2027

5.2.2. IDP & PMS Technical Committee Meetings

Date	Venue
16 July 2026	Virtual
02 February 2027	Virtual
10 June 2027	Virtual

5.2.3. IDP/PMS Forum

Date	Venue
25 August 2026	NDM/ virtual
11 February 2027	NDM/ virtual

IDP internal steering committee meetings will be held as needed, as most items have been incorporated into the DDM streams.

5.2.4. Strategic Lekgotla and IDP Budget Indaba

Event	Date
Strategic Lekgotla	11-12 March 2027
IDP Budget Indaba	08 April 2027

5.2.5. Community Consultations Schedule

First Consultation/feedback	
Date	Local Municipality
September 2026	Thembisile local municipality
September 2026	Dr J.S. Moroka Local Municipality
September 2026	Victor Khanye local municipality
September 2026	Steve Tshwete Local Municipality
September 2026	Emakhazeni local municipality
September 2026	Emalahleni local municipality
Second Consultation/feedback	
Date	Local Municipality

April 2027	Steve Tshwete Local Municipality
April 2027	Emalahleni local municipality
April 2027	Dr J S Moroka local municipality
April 2027	Victor Khanye local municipality
April 2027	Thembisile Hani local municipality
April 2027	Emakhazeni local municipality

5.2.6. Council Seating Dates

Seating Date	Time
29 July 2026	14:00
26 August 2026	14:00
30 September 2026	14:00
28 October 2026	14:00
25 November 2026	14:00
15 December 2026	14:00
27 January 2027	14:00
24 February 2027	14:00
24 March 2027	14:00
28 April 2027	14:00

6. SECTION SIX: ACTIVITIES FOR THE 2026/2027 FINANCIAL YEAR.

1 ST QUARTER ACTIVITIES					
	Activity	Responsibility	Jul	Aug	Sep
Integrated Development Planning (IDP)	Adoption of IDP, Budget & PMS Process Plan	MM			
	1 st IDP Representative Forum	MM			
	1 st IDP/Budget/PMS Steering Committee	MM			
	Advertise IDP, Budget & PMS Process Plan	MM			
	IDP Public participations meeting	MM			
Annual Budget	Monthly financial reports for June including expenditure on staff benefits	CFO			
	Accounting Officer prepares the Annual Financial Statements	CFO			
	Monthly financial report for July	CFO			
	Monthly financial report for August	CFO			
Performance Management System (PMS)	Finalize the fourth quarter performance report	MM			
	Prepare performance agreements to Section 56 Managers by 30 July	MM			
	Review draft annual performance report by the Audit Performance Committee.	MM			
	Submission of APR and audit file to AG to prepare for audit of performance measures.	MM			
	First Quarter Audit Committee seating	MM			
ACTVITIES 2 ND QUARTER					
	Activity	Responsibility	Oct	Nov	Dec
Integrated Development Planning (IDP)	Review, propose and confirm objectives	MM			
	Analysis, drafting proposals and confirmation of new development issues (Strategies)	MM			
	Development of Community Needs Tracking Register	MM			

	2 nd IDP/Budget/PMS Steering Committee (to review municipal Strategic objectives and projects)	MM			
Annual Budget	Monthly financial reports for September including expenditure on staff benefits and results of cash flow for the 1 st quarter	CFO			
	Report to the Executive Mayor on the implementation of Budget and Financial state of the Municipality	CFO			
	Monthly financial reports for October	CFO			
	AG to complete audit within 3 months of receiving financial statements	CFO			
Performance Management System (PMS)	1 st quarter performance reports finalized and ready for assessment	MM			
	1 st quarter PMS SDBIP report to Performance Audit Committee	MM			
	1 st draft annual report preparation	MM			
	2 nd Quarter Audit Committee seating	MM			
3RD QUARTER ACTIVITIES					
Integrated Development Planning (IDP)	Activity	Responsibility	Jan	Feb	Mar
	Conducting the IDP Strategic Planning Session (alignment with the DDM and National and Provincial priorities)	MM			
	Review of the IDP documents, projects to meet community needs. Ensuring alignment with the Municipal Budgeting processes.	MM			
	Integration of sector plans projects and programmes	MM			
	Adoption of the draft reviewed IDP before the 31 st of March.	MM			
	3 rd IDP/Budget/PMS Steering Committee.	MM			

	2 nd IDP Representative Forum.	MM			
Annual Budget	Monthly financial report for December including expenditure on staff benefits and results of cash flow for 2 nd quarter.	CFO			
	Executive Mayor finalizes the draft budget inclusive of the budget adjustment and submit to Council for approval.	CFO			
	Monthly financial report for January 2026	CFO			
	Monthly financial report for February 2026	CFO			
	Alignment with the draft review IDP	CFO			
Performance Management System (PMS)	Finalize 2 nd quarter performance reports for assessment.	MM			
	Submit 2 nd quarter PMS Audit report to Performance Audit Committee.	MM			
	Publicize annual reports as per the MFMA	MM			
	Executive Mayor table annual report, audited financial statements, audit reports and comments to Council.	MM			
	Conduct midterm performance assessment (targets, indicators and budget implementation plan)	MM			
	Council considers and tables the 2025/2026 annual report that includes audited AFS and APPR.	MM			
	Submit 2025/2026 annual report to AG, Provincial Treasury and COGHSTA.	MM			
	Council considers and adopts oversight report on 2025/2026 annual reports (minutes to AG, Provincial Treasury and COGHSTA).	MM			

4th QUARTER ACTIVITIES

Integrated Development Planning (IDP)	Activity	Responsibility	Apr	May	Jun
	Ensuring alignment of the IDP, Budget and PMS	MM			
	Submit draft review IDP document to MEC COGHSTA within 10 working days after adoption by Council for assessment.	MM			
	Public advertisement of the draft IDP for public comments	MM			
	Commence public consultations on the draft IDP.	MM			
	Convene the IDP/Budget Indaba for municipal planning alignment with the DDM and sector departments.	MM			
	Attend physical draft IDP analysis/assessment at the district municipality facilitated by COGHSTA.	MM			
	Receive and action comments and recommendations from MEC COGHSTA.	MM			
	Table draft IDP MEC Comments to Council.	MM			
	Prepare the final reviewed IDP including inputs from public comments and MEC comments.	MM			
	Council approves the final reviewed IDP by the 31 st of May.	MM			
	Public advertisement of the final reviewed IDP within 14days upon Council approval.	MM			
	Submission of the final reviewed IDP to COGHSTA within 10 days after the approval by Council	MM			
	4 th IDP/Budget/PMS Steering Committee.	MM			

	Review process plan for the following financial year.	MM			
Annual Budget	The Executive Mayor receives public input on the draft IDP/Budget	CFO			
	Monthly financial reports for March include expenditure on staff benefits and results of cash flow for the 3 rd quarter.	CFO			
	Executive Mayor submits a report on budget implementation and financial state of affairs.	CFO			
	Monthly financial report for April 2026	CFO			
	Executive Mayor tables to Council the annual budget for approval.	CFO			
	Submit final budget to National Treasury and Provincial upon approval by Council	CFO			
	Monthly financial report for May.	CFO			
Performance Management System (PMS)	Finalization of 3 rd quarter performance report for assessment	MM			
	Submit 3 rd quarter PMS Audit Report to Performance Audit Committee	MM			

6.1. IDP Representative Forum

Date	Venue	Time
18 August 2026	Physical Contact	09:00
23 March 2026	Physical Contact	09:00

6.2. IDP/Budget/PMS Steering Committee

Date	Venue	Time
05 August 2026	Virtual/Physical Contact	10:00
11 November 2026	Virtual/Physical Contact	10:00
09 February 2027	Virtual/Physical Contact	10:00
11 May 2027	Virtual/Physical Contact	10:00

6.3. Strategic Planning Session

Item	Date	Venue	Time
Strategic Planning	17– 19 February 2027	TBC	08:00

6.4. IDP Budget Indaba

Activity	Date	Venue	Time
IDP and Budget Indaba	07 May 2026	TBC	08:00

6.5. Community Consultations Schedule

FIRST ROUND OF IDP PUBLIC CONSULTATIONS					
No.	Date	Time	Cluster	Structures/ Wards	Venue
1	02 Sept 2026 (Wednesday)	09:00 – 12:00	All	THLM Councillors	Council Chamber.
2	02 Sept 2026 (Wednesday)	14:00 – 17:00	All	CDW's, Ward Committee Secretaries, Ward Committee Deputy Secretaries, Sector Departments (excluding DCSSL and Justice)	Council Chamber.
3	03 Sept 2026 (Thursday)	09:00 – 12:00	All	Traditional Leaders and CONTRALESA	Council Chamber.
4	03 Sept 2026 (Thursday)	14:00 – 17:00	All	Religious Organizations, The Elderly, People with Disabilities, and Widows/ Widowers Forum.	Council Chamber.

5	04 Sept 2026 (Friday)	09:00 – 12:00	All	Businesses (including LED Forum Reps) and Media Houses.	Council Chamber.
6	04 Sept 2026 (Friday)	14:00 – 17:00	All	Security Cluster – The SANDF (115 SAI Battalion), SAPS, Fire and Rescue, Emergency Services, Home Affairs (Boarder Authority), Disaster Management Services, and Department of Community Safety, Security and Liaison (including Traffic Seniors), and Department of Constitutional Development and Justice (Courts in THLM)	Council Chamber.
7	09 Sept 2026 (Wednesday)	09:00 – 12:00	All	Traditional Healers.	Council Chamber.
8	09 Sept 2026 (Wednesday)	14:00 – 17:00	All	Women and Sports Organizations, The Youth, and Military Veterans.	Council Chamber.
9	10 Sept 2026 (Thursday)	09:00 – 12:00	Cluster 01	Wards 07, 24 and 27 (Entokozweni).	Mahlangu Tribal Office (eNtokozweni)
10	10 Sept 2026 (Thursday)	14:00 – 17:00	Cluster 02	Wards 28 and 29	Ematjeni Sport Ground (Ekukhanyeni)
11	11 Sept 2026 (Thursday)	09:00 – 12:00	Cluster 13	Ward 25, 26 and 31	Vries Tribal Authority (Mthunjwa)
12	11 Sept 2026 (Friday)	09:00 – 12:00	Cluster 03	Wards 15 and 16	Thokozani Sports Ground (Somaroborho F)
13	17 Sept 2026 (Thursday)	14:00 – 17:00	Cluster 12	Wards 05, 09 and 30	Mzimhlophe School Hall (Somaroborho J)

14	18 Sept 2026 (Friday)	09:00 – 12:00	Cluster 07	Wards 06, 14 and 32	King Makhosonke Tribal Office (Sheldon)
15	18 Sept 2026 (Friday)	14:00 – 17:00	Cluster 5	Ward 32 Farms	Hokai Sports Ground (Ward 32 Farms)
16	22 Sept 2026 (Tuesday)	09:00 – 12:00	Cluster 10	Wards 08, 11 and 10.	Bawokuhle School Sports Ground (Mzimuhle)
17	22 Sept 2026 (Tuesday)	14:00 – 17:00	Cluster 9	Ward 08 Farms	Bly n Biekie
18	25 Sept 2025 (Friday)	09:00 – 12:00	Cluster 04	Wards 12, 13 and 21	Sy Mashiye Sports Ground (Larry Mamaboloville)
19	25 Sept 2026 (Friday)	14:00 – 17:00	Cluster 14	Wards 17,18, 20 and 23	Zakhele School Ground (Ekuthuleni)
20	30 Sept 2026 (Wednesday)	09:00 – 12:00	Cluster 06	Wards 01, 02 and 03	Moloto Community Hall (Ward 1)
21	30 Sept 2026 (Wednesday)	14:00 – 17:00	Cluster 08	Wards 04,19 and 22.	Mandela Sports Ground (Ward 22)

SECOND ROUND OF IDP PUBLIC CONSULTATIONS

No.	Date	Time	Cluster	Structures/ Wards	Venue
1.	01 April 2027	09:00	TBC	TBC	TBC
2.	01 April 2027	14:00	TBC	TBC	TBC
3.	02 April 2027	09:00	TBC	TBC	TBC
4.	02 April 2027	14:00	TBC	TBC	TBC
5.	06 April 2027	09:00	TBC	TBC	TBC
6.	06 April 2027	14:00	TBC	TBC	TBC
7.	07 April 2027	09:00	TBC	TBC	TBC
8.	07 April 2027	14:00	TBC	TBC	TBC
9.	08 April 2027	09:00	TBC	TBC	TBC
10.	08 April 2027	14:00	TBC	TBC	TBC
11.	09 April 2027	09:00	TBC	TBC	TBC
12.	09 April 2027	14:00	TBC	TBC	TBC
13.	13 April 2027	09:00	TBC	TBC	TBC
14.	13 April 2027	14:00	TBC	TBC	TBC
15.	14 April 2027	09:00	TBC	TBC	TBC
16.	23 April 2027	14:00	TBC	TBC	TBC
17.	23 April 2027	09:00	TBC	TBC	TBC
18.	28 April 2027	14:00	TBC	TBC	TBC
19.	28 April 2027	09:00	TBC	TBC	TBC

6.6. Council Seating

Date	Venue	Time
30 July 2026	Council Chamber	14:00
27 August 2026	Council Chamber	14:00
29 October 2026	Council Chamber	14:00

28 January 2027	Council Chamber	14:00
25 February 2027	Council Chamber	14:00
25 March 2027	Council Chamber	14:00
29 April 2027	Council Chamber	14:00
27 May 2027	Council Chamber	14:00

7. SECTION SEVEN: IDP/PMS AND BUDGET COST ALLOCATION.

The following is the budget allocated for the process's activities of the municipal IDP, PMS and Annual Budget in the 2026/2027 financial year. The printing/advertisement and IDP/Budget Indaba are in house.

Strategic Planning Session (Accommodation, meals and Conference hire)	R 450 000.00
Printing and advertising (IDP, PMS-SDBIP and Budget)	R 186 592.00
IDP/Budget Indaba (Venue Booking, Catering and other Items)	R 108 000.00

8. SECTION EIGHT: CONCLUSION.

The Municipality through the IDP/Budget/PMS Steering Committee and IDP Representative Forum will have a central role in monitoring the implementation of the Process Plan. Should there be a need to amend this Process Plan the following process will be pursued: -

- The IDP Steering Committee will meet after each phase of the IDP to assess progress on the implementation of the process Plan;
- The Municipality will inform the District Municipality and COGHSTA on any likely deviations;
- The IDP Steering Committee will make recommendations for amendments to the Municipal Process Plan as and when required; and
- The approval of any amendment to the municipal process plan is the competency of the Municipal Council.

This Municipal Process Plan is compiled in terms of Section 28 of the Local Government Municipal Systems Act and binds the municipality as provided for in Section 28 (2) of the Act. The legislation ensures that municipal planning (IDP), spending (Budget), and performance (PMS) are integrated, transparent, and legally compliant. By mandating public participation and clear timeframes, acts like the Municipal Systems Act 32 of 2000 and Municipal Finance Management Act 56 of

2003 prevent wasteful expenditure and ensure basic community needs are met. Therefore, municipality must adopt an IDP, Budget and PMS Process Plan by the 31st of August each year.

Provisions of this document shall be followed by the Thembisile Hani Local Municipality when reviewing the 2027 – 2032 (5-year) Cycle of the Integrated Development Plan.

